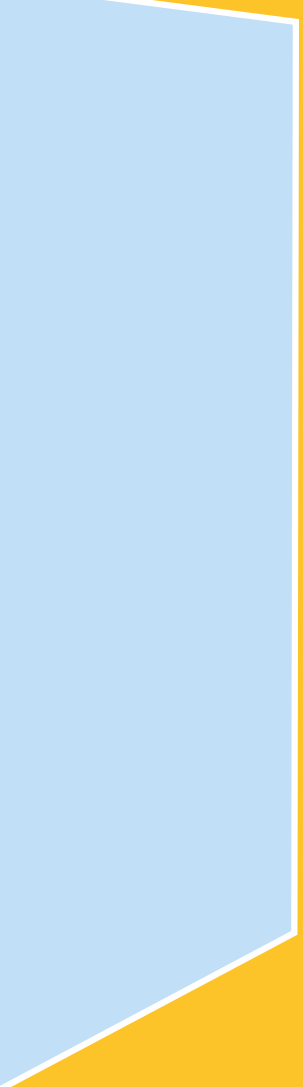
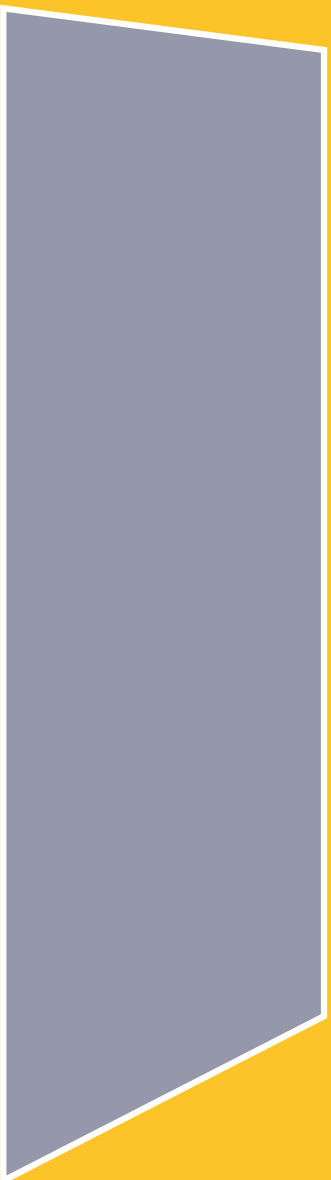

ANNUAL REPORT

2018



**IRISH PLANNING
INSTITUTE**

Institiúid Pleanála Na hÉireann



CONTENTS

1. President's Review	4
2. Report of the Executive Director	10
3. Report of the Honorary Secretary	12
4. Report of the Honorary Treasurer	14
5. Membership and Professional Practice Committee Report	16
6. Technical and Education Committee Report	18
7. Public Services Committee Report	20
8. Private Practice Committee Report	24
9. ECTP and International Initiatives Report	26
10. Policy & Research Committee Report	28
11. Branches Committee Report	32
12. Accounts 2017-2018	36



Joe Corr MIPI
President, Irish Planning Institute
2018/2019

1. REVIEW OF THE PRESIDENTIAL YEAR

It has been a great personal honour for me to be elected President of the Irish Planning Institute by the Irish Planning Institute Council in January and tasked with continuing to champion the cause of our profession and colleagues working as professional planners in Ireland and internationally.

My term of office thus far has been an incredible experience for me personally. I have enjoyed my time as President and am pleased to reflect on some of the great achievements and decisions that were taken by Council and the IPI Executive under my stewardship this year.

Much of the work of the Institute on behalf of our profession goes on behind the scenes. This can involve responding to media queries, assessing applications for membership of the Irish Planning Institute, organising CPD events, the Planning Awards, Planning Week, policy submissions and representation of the profession at various events.

POLICY INFLUENCE

The Institute has continued to be a vocal platform for sustainable development at national and local level and in the national and local media.

The Institute has been proactive in engaging with significant changes facing the Planning System. Early in the year, we were proud to welcome the launch of Project Ireland 2040 and the new National Planning Framework. We welcomed the signing into law during the summer of the Planning and Development Amendment Act which paves the way for the Office of the Planning Regulator and provides statutory footing to the new National Planning Framework. Following on from the National Planning Framework we welcomed the launch of the €2billion Urban Regeneration Funds as well as the €1billion Rural Regeneration and Development Fund.

A major submission was prepared by the Institute on the Draft Guidelines on Urban Development and Building height.

We are currently working with our branch network to prepare submissions on each Regional Economic and Spatial Strategy with events planned in each region.

I have attended meetings on behalf of the Institute with the Department of Housing, Planning and Local Government to discuss the forthcoming Register of Planners. I have also met with IBEC to discuss major Housing and Planning Policy Initiatives.

We have welcomed the recent announcement of the Land Development Agency which marks a very significant state intervention in the housing market. The primary legislation is yet to be published and we look forward to reviewing that and engaging with stakeholders in due course.

During the year, the Institute undertook a significant survey of Senior Planners in Local Authorities. Out of 27 Local Authorities who responded to our survey 21 are looking for immediate additional resources. Collectively these local authorities are looking for an addition of a minimum of 70 qualified planners to deliver on the requirements of the National Planning Framework. I have communicated these requirements formally to the Department of Housing Planning and Local Government.

IPI EVENTS PROGRAMME

A key objective of our Corporate Plan has been to enhance our position as the all-island organisation for professional planners in Ireland. The IPI Events Programme is a major channel in supporting our membership.

Our Planning Awards, supported by Fingal County Council, were a tremendous success. I was especially delighted to see one of our Award Winners Monaghan go on to present at our Autumn Conference and win an Award at the Property Excellence Awards.

In March, a dedicated group of 15 Planners headed to El Prat in Barcelona for a two day CPD Trip on European Infrastructure around planning. This trip was extremely useful and afforded valuable networking and knowledge exchange to participants. Further CPD Trips overseas are under consideration for 2019.

The IPI National Planning Conference **Ireland 2040 and Beyond** was held in Tralee in April 2018. Over 250 Planners came together for updates on a very wide range of planning related topics including planning and housing; Government departmental updates, the National Planning Framework and its implementation. The conference organisation and programme were extremely well received by delegates and guests alike. Our thanks goes to Kerry County Council for all their assistance in organising the conference and participation during the event.

The Autumn Conference was held in the Gibson Hotel on 5 October 2018. This conference – **Planning for Regeneration** – was sold out ahead of schedule and we are now looking at moving to a larger venue to accommodate growing numbers for our 2019 Autumn Conference.

I was particularly pleased as President of the Institute to welcome Minister Damien English who attended the Planning Awards ceremony and gave the welcoming address at the Autumn Planning Conference. The Institute greatly values its relationship and collaboration with Ministers and colleagues working at the Department of Housing, Planning and Local Government.



The Institute continues to provide an ever expanding variety of Continuous Professional Development events across the country. The Autumn Law Briefing was held by popular demand in Dublin this year. Packed to capacity, we have rescheduled another briefing for November. We held a special CPD afternoon for Members in DIT to discuss the new apartment design guidelines. Together with Irish Water, we hosted a special launch of Planning Week with a Planning Breakfast in the Westin Hotel. These events are in addition to local events organised by individual branches.

MEMBER ENGAGEMENT

The strength of the Irish Planning Institute is in its members and the expertise of our members is a huge asset. I have sought to draw on this over the last year through a number of new initiatives. I am very pleased to see new members joining various committees bringing new talent to the work of the Irish Planning Institute. A major initiative of my Presidency has been the launch of the new **Senior Planners Forum**. The Institute will continue to organise this forum for Senior Planners twice a year. This gives Senior Planners the opportunity to directly input into IPI CPD and Policy Activity.

We are very conscious of the role of Employers and Planning Authorities in supporting their staff with their membership and participation in the Institute. The support for the Institute from major employers of planners has greatly increased during my term of office and I extend my thanks to all Planning Authorities, An Bord Pleanála, the Department of Housing, Planning and Local Government, semi state organisations, Private Planning Practices and other players in the Construction Sector who employ our members and support their membership and participation in the IPI.

IPI BRANCHES

The key message for all members is that the IPI through the Branch Co-Ordinator and the IPI Council and Executive Team will assist and support any branch both financially and with administration support but ultimately the running of the branch has to come from local members as it is their branch.

Following a review of IPI Branches and the overwhelming support for revitalising our Branch

Network expressed at the AGM in 2017, the IPI Council are keen to see the branches operating effectively but importantly they have to be sustainable into the future.

Recognising the diversity of branches in terms of size, geographic spread and numbers, the IPI recognise that there is no one size fits all and perhaps the structure around branches needs to be less formal and more dynamic than in the past, once the purpose of having a branch can be achieved through a coherent structure.

There are different models for a branch - for example the London Irish Town Planners Network is very successful with their model as a wider network of Irish planners and non-planners working in London, the Cork Branch is a long established geographical focussed branch, the Private Practice Branch is a sectoral focussed branch which is also long established, the Northern Branch is a cross border branch. Other branches and institutes operate in different ways depending on their geographical location, number of members, etc. Co-operation with sister institutes around events may be an more viable option for some branches with a view to increasing the critical mass and attendance at events and bring more networking and knowledge sharing benefits to members.

The recent events of the Mid-West and Greater Dublin branches are hopefully the first steps to getting these branches thriving and active, the IPI Council will continue to work with these branches in 2019 with the objective that they will become self-sustaining in the future. Other inactive branches in the Midlands, West and the North-East will need to consider how they wish to proceed and if there is a future for the branches. If members come forward with proposals the IPI will work with them to develop them further.

STAKEHOLDER ENGAGEMENT AND REPRESENTATION

A significant part of the work of the Institute, and the President, is in engaging formally with external stakeholders and representing the Institute at various events. In this regard, members of the Council of the Institute will meet with the new Chair of An Bord Pleanála early in the new year.



The Institute has continued to support the **Irish Independent Property Awards** and our Vice President Dr Conor Norton represented the IPI on the Judging Panel at the Awards. As President I served on the Judging Panel of the Irish Landscape Institute Awards. We extended support to our colleagues in the London Irish Town Planners Association when myself and Branches Secretary Brendan Allen presented at their conference.

The media constitutes a major stakeholder for the Institute. The IPI has appointed a dedicated Communications Advisor and routinely issues press releases on matters of planning importance and in conjunction with our major conferences. Both the IPI office and myself deal with a large number of unsolicited media queries over the past year, requesting comment or inviting appearances on radio programmes. I have also submitted Opinion Editorials with support from our Communications Advisor to national media which have been published in the **Irish Times** and the **Sunday Business Post**. It is extremely positive that there is an appetite to hear the planning perspective and that the Institute is recognised as the voice of planning.

IPI HEAD OFFICE

During the year, new administration systems have been introduced to the Irish Planning Institute Head Office as we ensure GDPR compliance and prepare for the new **Register of Planners**. Our core team has been increased with the appointment of a new part-time Administrator. We have engaged the services of Senior Communications Advisor Pdraig McKeon to assist and support with our stakeholder engagement. Orla Purcell is continuing on as Executive Director and Kirsty McDonnell was promoted to the position of Programme Manager reflecting the increased seniority of her role.

The Institute is indebted to the core staff for the professionalism and dedication with which they undertake their duties. I am personally very grateful our Executive Director for her unwavering support for my Presidency, dedication to our members and energy and ambition for the Institute.

2019 OBJECTIVES

- During 2019 I intend to continue to expand the membership of the Institute and strengthen its influence and relevance. To this end, we will continue our work with the Department of Housing, Planning and Local Government to establish a Register of Planning with legislative backing.
- I intend to work with colleagues on Council and Members to establish a steering group of Members to explore the acquisition of a permanent premises for the IPI, demonstrating a commitment not just to this generation of Planners but also generations in the future.
- I intend to continue to explore new methods of expanding the funding of the Institute. I will examine the option of introducing a new category of non-voting membership for non-Planners with whom our sector works closely.

CONCLUSION

The strength of any membership organisation lies in effective governance and a vibrant membership body. The Irish Planning Institute is fortunate to enjoy both. It is my ambition during my second year of office that the Irish Planning Institute will continue to fulfil its mission of advancing planning in the interest of the common good by serving, improving and promoting the planning profession.

As I reflect on my first year in office, I would like to thank everyone who has participated in Institute activities this past year. In particular I would like to pay tribute to our Vice President Dr Conor Norton for his unwavering support and sound advice, as well colleagues on Council and our Committees whose dedication to the Institute, the Planning Profession and our Members inspires my Presidency.

On a personal note, I would like to thank my family and friends for all their support since I took on the busy role as President this year.

Joe Corr MIPI

President, Irish Planning Institute 2018/2019



2. REPORT OF THE EXECUTIVE DIRECTOR

2018 has seen a remarkable amount of positive change and exciting developments for the Irish Planning Institute and significant changes across the Planning System. I am delighted to introduce this report.

During the Year following the election of our new President Joe Corr and a new Council for the Irish Planning Institute, we continued to build upon the strong foundations inherited from the Institute's founders with a constantly expanding range of activities and interests. The sterling work of IPI Committees and Council Members continues to deliver for our Members, for the Planning Profession and future generations as well as other stakeholders right across the development sector. Collectively the work of Irish Planning Institute Members will continue to ensure that the Institute delivers on its Mission Statement, advancing planning in the interest of the common good by serving, improving and promoting the planning profession.

Implementation of the **2017 – 2019 Strategic Corporate Plan** has continued. The three strategic goals in the plan address the two principal roles of the Institute – as a **responsive membership organisation** and as an **advocate for planners and professional planning**.

During the year the IPI Head Office delivered a strong events programme for our Members. We started off with a fantastic Planning Awards Ceremony in the Grand Hotel Malahide generously sponsored by Fingal County Council. We moved quickly on to our Annual Conference **Ireland 2040 and Beyond** which we delivered in partnership with Kerry County Council. A high demand CPD event on the New Apartment Design Guidelines was held in May. Two separate Law Briefings were held by popular demand in the Autumn – Winter. Our Autumn Conference was an unprecedented success, with a very topical agenda: Planning for Regeneration. We also made our first ever CPD Solar Farm Visit to two Solar Farms outside Belfast.

Planning Week Planning Week was launched as a unique public education initiative in 2017. 2018 saw an even wider programme of events commencing with a Breakfast Launch kindly hosted by Irish Water in the Westin Hotel. A dedicated new Forum for Senior Planners was held during Planning Week in Athlone and this group have expressed an intention to meet twice yearly. The Institute are grateful to all Members who organised events and displays for Planning Week and we look forward to continuing this important initiative in 2019 and beyond.

Policy Work

On the Policy Front, the Institute on behalf of its Members, engaged with all key public initiatives effecting the Planning sector. An obvious highlight of which has been the launch of the new National Planning Framework **Project Ireland 2040**. The work of our Policy and Research Committee, Council and President has been invaluable in the preparation of IPI submissions on major strategic public initiatives affecting planning. The input of our Members has been very significant and we are delighted to welcome new Members to the Policy and Research Committee and a new Editor for *Planail*.

Media

The engagement of a Senior Communications Advisor has greatly supported the Executive in delivery of key stakeholder engagement activities particularly with the media. Dedicated Editorial Opinions have been published in the National Media addressing key perceptions, misconceptions and issues affecting the Planning Profession.

Head Office

A part time Administrator, Allison Fox, joined the Irish Planning Institute Team in July 2018 focusing on critical work around invoicing and credit control to improve the efficiency of the Institute. This will greatly support the Institute in the future roll out of a Register of Planners. A new CRM system Salesforce has been implemented in the office to improve data security, membership retention, event management and financial management. Kirsty McDonnell has been promoted to Programme Manager providing dedicated support to the Policy & Research Committee and the Technical & Education Committee as well as the Membership & Professional Practice Committee.

Conclusion

As I complete my first full year as Executive Director of the Irish Planning Institute it has been a tremendous honour for me to work with the Irish Planning Institute President, Officers, Council, Committees and many individual Members in delivering such a relevant and exciting programme of activity for our Members.

The Executive Team are grateful and inspired by Members working right across the Planning System for their support, advice, ideas, hard work and enthusiasm for the Planning Profession. I look forward to continuing to support our President and Council in building on successes achieved thus far and continuing to professionalize the Institute and promote the Planning Profession securing the future of the Institute for generations to come.

I am personally grateful to our President Joe Corr, Vice President Conor Norton, Honorary Treasurer Yvonne McMahon and Honorary Secretary Ciara Kellett for all their support, guidance and enthusiasm during the year. Finally I express my gratitude to my excellent colleagues Kirsty McDonnell and Alison Fox whose hard work and dedication and unwavering support has made so much of what has been delivered possible.

Orla Purcell

Executive Director, Irish Planning Institute

3. REPORT OF THE HONORARY SECRETARY

The report covers the period 1st October 2017 until 30th September 2018. The Council is the governing body of the Institute. The Council for the period 1st October 2017 until 1st January 2018 was as follows:

President Deirdre Fallon MIPI

Vice-President Brendan Allen MIPI

Hon. Secretary Henk van der Kamp FIPI

Hon. Treasurer Emma Pillion MIPI

Council Members Tony Bamford MIPI, Joseph Corr MIPI, Linda Fox-Rogers MIPI, Mary Hughes MIPI, Claire McCoy MIPI, Gerry Sheeran FIPI, Brian Keaney MIPI, Tanya White MIPI.

A new Council was established in January 2018. There were insufficient nominations for positions on the Council and therefore an election was not required. All members who were nominated were appointed to the Council. The new Council from January 2018 was as follows:

President Joe Corr MIPI

Vice-President Conor Norton MIPI

Hon. Secretary Ciara Kellett MIPI

Hon. Treasurer Yvonne McMahon MIPI

Council Members Paul O'Neill MIPI, Gerry Sheeran FIPI, Brendan Allen MIPI, Deirdre Fallon MIPI, Iain Douglas MIPI, Henk van der Kamp FIPI, Sarah Newell MIPI (from March 2018), Elaine Edmonds MIPI (from September 2018).

During 2018 the Council held six meetings. Four of these were held in the IPI offices in Dublin, one was held in Limerick and another in Antrim & Newtownabbey Borough Council offices. Sarah Newell replaced Linda Fox-Rogers while Linda is on maternity leave. Elaine Edmonds was co-opted onto the Council in July 2018 representing Young Planners.

ATTENDANCE

Brendan Allen	4 out of 6 meetings
Joe Corr	5 out of 6 meetings
Iain Douglas	3 out of 6 meetings
Elaine Edmonds	1 out of 2 meetings
Deirdre Fallon	5 out of 6 meetings (1 by telephone)
Linda Fox-Rogers	1 out of 1 meetings
Ciara Kellett	6 out of 6 meetings
Yvonne McMahon	5 out of 6 meetings (1 by telephone)
Sarah Newell	3 out of 5 meetings
Conor Norton	3 out of 6 meetings
Paul O'Neill	4 out of 6 meetings
Gerry Sheeran	5 out of 6 meetings
Henk van der Kamp	4 out of 6 meetings

The AGM on the 7th December was well attended and three motions were put forward. Two were carried and one was rejected.

At the January 2018 meeting of the Council, Joe Corr was appointed as President of the IPI and Conor Norton was appointed Vice President. Yvonne McMahon was co-opted onto the Council and appointed Honorary Treasurer. Ciara Kellett was appointed Honorary Secretary.

Committee convenors were appointed as follows:

Paul O'Neill Private Sector Committee

Brendan Allen Branches Committee

Linda Fox-Rogers Policy and Research Committee

Gerry Sheeran Technical and Education Committee

Iain Douglas Public Sector Committee

Henk van der Kamp Membership and Professional Practice Committee

A total of 45 entries were received for the 2017/2018 Planning Awards. The winners of each category were announced on the night of the Awards Dinner held in the Grand Hotel in Malahide, Co. Dublin on the 8th February 2018.

The event was extremely well attended by a cross section of the planning profession, as well as representatives of sister institutes and invited guests. It was agreed to maintain this event as a biennial event rather than an annual event.

The Council agreed to engage a Public Media Adviser in March 2018. A rising media profile for the year was noted.

Meetings were held with the Department of Housing, Planning and Local Government with respect to setting up a Register of Planners. Much work continues to be carried out on this issue and it will be an important topic for the Council in the year ahead.

The Annual Conference was held on the 19th and 20th April in Tralee this year. The theme was Ireland: 2040 and Beyond and was well attended. A very successful trip to El Prat in Barcelona was attended by members and student members. The trip was kindly sponsored by Fingal County Council who are twinned with El Prat.

During the council period, a number of submissions were approved and submitted. These included important contributions on Apartment Guidelines. Work is ongoing on the submission to the Regional Spatial and Economic Strategies by each Branch.

A part-time administrative position was filled by Allison Fox during the summer working with Orla Purcell and Kirsty McDonnell.

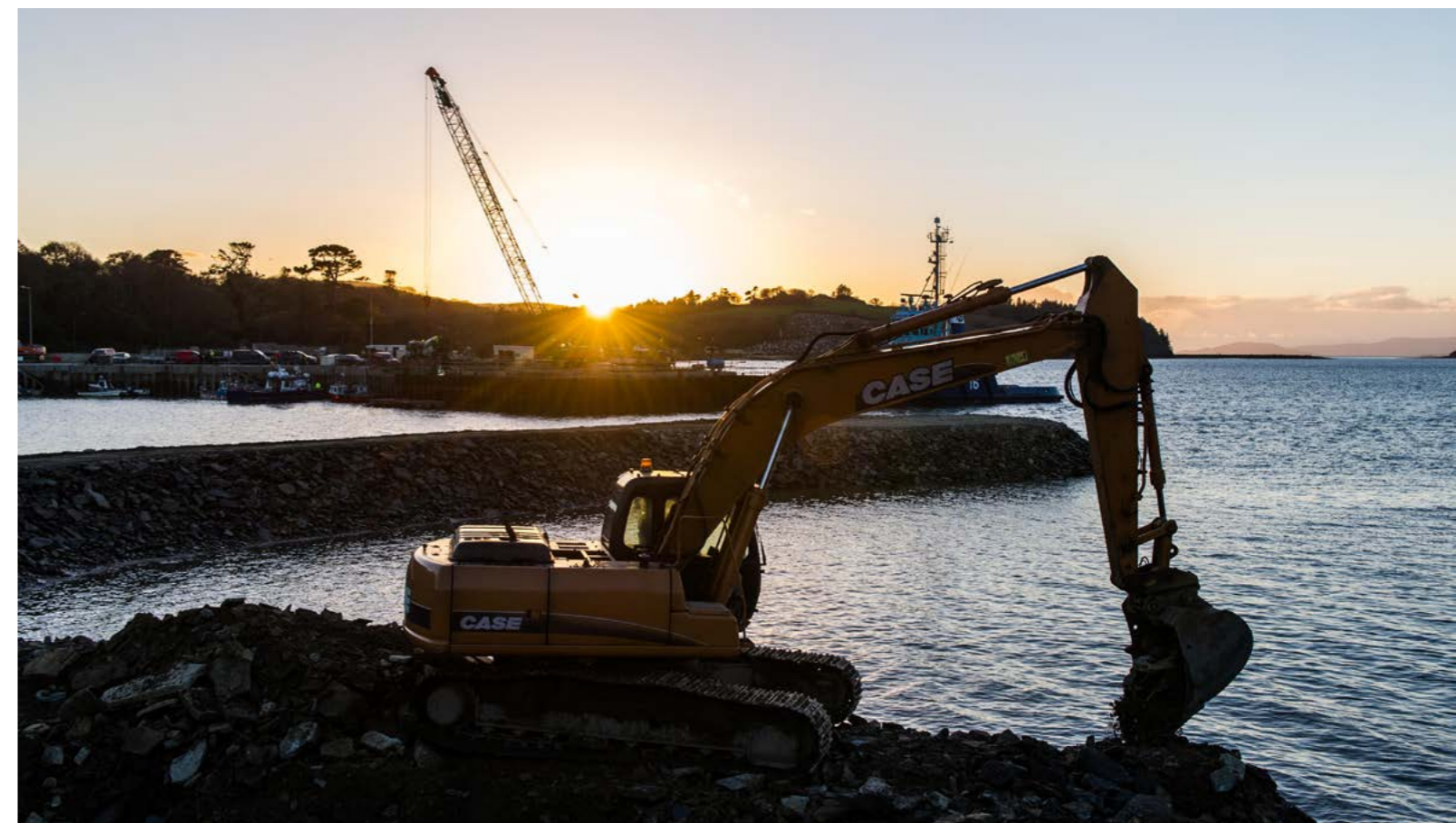
The Autumn Conference was held in Dublin in October and the theme was Planning for Regeneration. The conference included an overview of the recently launched Urban Regeneration and Development Fund and the Rural Regeneration Development Fund under Project Ireland 2040.

The Autumn Law Conference held in September was so well regarded that it is being run for a second time in November 2018.

World Town Planning day was the 11th November and Planning Week kicked off with a Breakfast meeting on 5th November.

The IPI AGM is planned for 13th December 2018 this year in the Irish Architectural Archive, Merrion Square, Dublin 2.

The Institute continues to play its role in representing the planning profession in Ireland and abroad. Judging by the many occasions where our views were sought, either informally or formally, this role is acknowledged by those involved in implementing the planning system in the country.



4. REPORT OF THE HONORARY TREASURER

This report covers the period from the 1st October 2017 to the 30th September 2018.

SUMMARY

Increased Income

Increased Expenditure

The Audited Accounts for the Irish Planning Institute Limited are appended to this Report. The Accounts refer to the period from the 1st October 2017 to 30th September 2018.

After providing for depreciation, a loss of €9077 was recorded for the year (2017 – surplus of €56,239).

At the end of the financial year, the company had assets of €257,841, down from €258,215 in 2017, and liabilities of €18,803, up from €8756 in 2017. The net assets of the company have decreased by €10,420.

The income for 2018 was €271,593, a decrease of €37,775 from 2017. It should be noted that the 2017 income included €53,148 from the SPECIAL Project. Income for 2017 without the SPECIAL Project was €256,228 or €15,372 less than 2018.

LESSONS FOR 2019/2020

The Institute's financial plan for 2019/2020 envisages continuing growth in core income from Membership and Events. Office administration costs are expected to increase with the establishment of the new Forum for Senior Planners, supported by the forthcoming Register of Planners. Accordingly, the budget includes an increase in annual subscriptions to provide for increased administration costs and the additional expenses associated with the revised communications strategy up to 2020.

INCOME

Membership

The income from membership subscriptions increased by €7,845 in 2018, from €116,635 in 2017 to €124,480 in 2018. The executive staff continue to support the collection of annual subscriptions, for which the Council is greatly appreciate. The Institute's membership strategy for 2020 focuses on additional services to members with the incorporation of attractive member-only 'early-bird' offers to CPD and other events.

Events

The 2018 income from conferences, CPDs and the National Planning Awards amounted to €141,937 an increase of €31,309 from 2017. It is anticipated that this trend will continue into 2019. Additional income of €3,475 was also generated from the field trip signifying an appetite from members for additional events. The Institute intends to build on this by the provision of more excellent member-only events in 2019.

EXPENDITURE

The Institute remains committed to the reviewing of expenditure while also budgeting for the inevitable increase in overheads up to 2020 with the costs associated with the anticipated growth in membership numbers including the implementation of new IT systems to streamline membership data, event bookings, CPD data and financial accounting while also ensuring full GDPR compliance to meet the requirements for the forthcoming Register of Planners.

ADMINISTRATION & COMMUNICATIONS

The Institute's administration centre remains at its office on Great Strand Street, an accessible city centre location.

The administration team was strengthened in 2018 with the appointment of a part time Administrator and the creation of a new role of Programme Manager. The team now totals three, with additional support when required.

Professional advice in relation to communications has been retained to increase the Institute's footprint and Planner Opinions in the National Media. This will ensure the voice of planning professionals is heard and understood by all stakeholders.

AVAILABLE FUNDS

The Institute previously agreed that reserves to the value of one year's subscriptions be held in reserves. Accordingly, based on current membership figures, an amount in excess of €125,000 is required. Current reserves significantly exceed this amount with state savings certificates of €24,000 and cash on deposit of €142,960.

Given the strong financial reserves held by the Institute, investment opportunities including acquisition of additional assets or premises will be reviewed in 2019.

FINANCE AND GENERAL PURPOSES COMMITTEE

The committee for the 2018 period consisted of:

- Yvonne McMahon
- Conor Norton
- Brendan Allen
- Ciara Kellett

The purpose of the committee is to provide staff oversight and remuneration and to set the goals for the Executive Director; to organise the annual dinner; oversee the subscription process; provide quarterly financial updates to council, remunerate consultants and service providers; monitor commercial arrangements and sponsorship; marketing; branding; Data Protection; H&S; overview of financial accounts and preparation of budgets.

APPOINTMENT OF AUDITORS

I propose that the Institute retain Anne Brady McQuillans DFK as its auditor and financial consultancy advisors for 2018/2019.

Yvonne McMahon MIPI
Honorary Treasurer



5. REPORT OF MEMBERSHIP & PROFESSIONAL PRACTICE COMMITTEE

The Membership & Professional Committee (MPPC) met six times between 1st October 2017 and 30th September 2018. The arrangement is that the MPPC meets in advance of the IPI's Full Council meeting to allow time for assessment of the applications by the committee, which are then forwarded to the Council for approval. The MPPC Convenor presents recommendations of the MPPC to the Council for review and on certain occasions the Council may refer the recommendations back to the MPPC in order to acquire additional information from applicants. This ensures that all qualifications and experience (where applicable) are verified to ensure the credentials of all applicants is of the highest standard.

ROLE OF MPPC

- Develop and Approve Workplan with IPI Council
- Assess Applications for Membership of the Institute
- Formulation and application of rules and regulations on general membership policy
- Framing of rules and regulations for the professional conduct of Corporate Members/ Fellows
- Assessment of any allegations of unprofessional conduct and on the taking of disciplinary action in any case
- Implementing the Membership Recruitment and Retention Strategy
- Advancing and implementing proposals for professional recognition
- Achieving membership targets as set by Finance & General Purposes Committee

PROFESSIONAL CONDUCT

During 2018 there were two complaints in regard to IPI members which were investigated in accordance with the Articles of Association. The MPPC have undertaken a rigorous assessment process on each complaint and this was still under way on the 30th September 2018.

PROFESSIONAL RECOGNITION

The MPPC is fully supportive of enhanced professional recognition of planners to ensure the utmost professionalism is achieved and that all professionals working in the planning sector are accountable for their actions whilst also working within the IPI's Professional Code of Conduct. It would encourage professional spatial planners to join a planning institute, which can only be a positive development for the profession in Ireland. To that end, the MPPC will implement proposals and endeavour to pursue professional recognition for our members.

MEMBERSHIP & PROFESSIONAL PRACTICE COMMITTEE 2018

Joe Corr	IPI Council	Convenor (until 30.12.17)
Henk van der Kamp	IPI Council	Convenor (as of 1.1.18)
Stephen O'Sullivan	An Bord Pleanála	Committee Member
Stephen Walsh	Department of Communications, Climate Action and Environment	Committee Member
Tricia O' Sullivan	TPlan	Committee Member
Sarah Moran	An Bord Pleanála	Committee Member
Roisin Burke	Fingal County Council	Committee Member

MEMBERSHIP APPLICATIONS - 2017

There were 78 new members approved from 1st October 2017 to 30th September 2018.

MEMBERS APPROVED BY COUNCIL FROM 1ST OCTOBER 2016 TO 30TH SEPTEMBER 2017

Student	33
Graduate	13
Corporate	31
Affiliate	0
Fellow	1
Honorary	0

A small number of applications received from 1st October 2017 to 30th September 2018 are still under review primarily awaiting additional information from the applicants. The assessment process relies on applicants to furnish as much information as possible during this process to bring the process to a conclusion in the most efficient manner possible.

Henk van der Kamp FIPI
Membership Secretary



6. REPORT OF THE TECHNICAL AND EDUCATION COMMITTEE

The Technical and Education Committee met 6 times between September 2017 and September 2018. The Committee decided that at least once a year we would meet outside Dublin and so our March meeting was held at the Planning School, UCC, in the Mardyke, Cork, where we were given a very hospitable welcome.

Eleanor McPartlin resigned In September 2017 to join the Private Practice Committee. Ciaran Tracey and Lara Gough joined the T and E Committee in the same month and Will Brady, UCC, stepped down from the Committee in September 2018, due to personal commitments.

Members Sept 2017 – Sept 2018

Paula Russell, Chairperson
Terry McCague, Secretary
Gerry Sheeran, Convenor
Tim Walsh
Will Brady
Ciaran Tracey
Lara Gough

The Articles of Association of the Institute limited the number of members of some of the Committees and the Technical and Education Committee was capped at 6 members. However at the 2017 IPI AGM a motion removing the cap on members of committees was passed. Therefore the T and E Committee had 7 members in the year to September, 2018, and there are additional Institute members interested in joining the T and E.

ROLE OF THE TECHNICAL AND EDUCATION COMMITTEE

The Committee is responsible for:

Continuing Professional Development (CPD) policy, implementation and oversight.

Assessing and awarding credits for courses and events (this has been mainly delegated to head office).

Implementation and monitoring of the Education Guidelines.

Developing a calendar of CPD events.

Accreditation of planning courses;

Public education and awareness;

Biennial & special events

CONTINUING PROFESSIONAL DEVELOPMENT

The IPI requires that each Corporate Member/ Fellow record at least 20 CPD credits in each calendar year. There were 60 members who had not met their compulsory CPD requirements for 2016 and 2017. The Committee considered that a final letter be sent to those who had not met their CPD requirements advising them of the importance CPD for the profession in light of future legislation on Registration and warning them that if they did not deal with the outstanding CPD requirements, their membership could be revoked. The T and E made this recommendation to Council who agreed to send out this letter.

SKILLS TRAINING

The IPI carried out a survey of Senior Planners and one of the issues identified were gaps in skills development and these included the following areas:

- Urban Design
- Planning and Management of renewal
- Planning for ageing population
- Managing consultation
- Budgeting
- Workforce management

These are being followed up with the focus first on Urban Design CPD/Seminars

MENTORING SCHEME

The initial pilot Mentoring Scheme ran for 6 months until October 2017. There were 6 pairings of Mentors/Mentees. A report was prepared on the pilot scheme and it noted that the scheme was positive with mentees pointing out that it was helpful having an experienced planner to give advice on seeking first/new planning applications and for interview preparation. Running the scheme was low cost-high value and it is recommended that another mentoring scheme commence.

ACCREDITATION OF PLANNING COURSES

The Council approved the accreditation of the DIT BSc and MSc Planning courses in June 2017. However DIT was concerned with some of the requirements of the Council's accreditation and provided a considered response to the Council and the Council referred this back to the T and E Committee for consideration and recommendation. DIT two main concerns were first the short period covered by accreditation given by the IPI and their second issue was the IPI's concern in relation to DIT providing 20 ECTS of Recognised Prior Learning (RPL) for all students on the MSc course. The T & E considered that the DIT proposal was a genuine commitment to take on board the Council's concerns and made a recommendation to Council with some modifications. This was accepted by Council who wrote to DIT accordingly.

EDUCATION GUIDELINES

Work continued on the review of the IPI's Education Guidelines, 2013. The European Council of Spatial Planners (ECTP) adopted in October 2017, the ECTP Guidelines on Professional Competencies in Spatial Planning. These Guidelines set of competencies in which all planners in Europe (however general or specialised) should be trained. Therefore it was critical the IPI's new Education Guidelines would be fully compatible with the ECTP Guidelines. This involved a substantial re-write of the draft IPI Guidelines to ensure that they were in step with the new ECTP Guidelines. In fact the 8 core competencies required in the ECTP Guidelines aligned reasonably with the core competencies in the draft revised IPI Education Guidelines.

The T and E Committee is completing the final draft of the new IPI Education Guidelines.

Gerry Sheeran FIPI
Convenor



7. REPORT OF THE PUBLIC SERVICES COMMITTEE

Convenor: Iain Douglas, MIPI

Terms of Reference

The role of the Public Services Committee (PSC) is to consider and advise the council of the IPI on matters relating to planning and professional planners operating in the public sector. It is also responsible for researching, organising, conducting and event management of Continual Professional Development modules.



MEMBERSHIP OF THE PUBLIC SECTOR COMMITTEE

The membership of the Public Services Committee 2018 is:

- Iain Douglas (Mayo County Council) Convenor
- Stewart Logan (DHPCLG) Chairman
- Alan Cunniffe (Co-operative Housing Ireland) Secretary
- Sinead Heaney (Antrim & Newtownabbey Borough Council)
- Corina Higgins (Donegal County Council)
- Brian Keaney (South Dublin County Council)
- Orla Purcell (IPI)
- Sonja Reidy (Tipperary County Council)
- Ger Ryan (Dun Laoghaire Rathdown County Council)
- Dominic Walsh (Southern Regional Assembly)
- Phillipa Joyce (Fingal County Council)

MEETINGS

The Public Services Committee 2018 has met on four occasions

- 10/05/2018
- 19/06/2018
- 04/09/2018
- 27/11/2018

ACTIVITIES

The main activities organised by Public Service Committee were visit to two solar farms in Antrim as a module of Continual Professional Development and the Autumn Conference as well as a survey of Senior Planners in Local Authorities.

CONTINUAL PROFESSIONAL DEVELOPMENT – SOLAR FARM VISIT

The Public Sector Committee were delighted and proud when our Member Sinead Heaney from Antrim and Newtownabbey Borough Council invited a delegation of Irish Planning Members to visit two solar farms in Antrim operated by Lightsource on the 4th of September. The delegation was joined by Members of the Irish Planning Institute Council who held their Council Meeting in the Borough Council earlier that day.

We received a warm welcome from Head of Planning John Linden and Councillor Henry Cushnín from Antrim and Newtownabbey Borough Council, and over 40 delegates attended 3 presentations on Solar Farms given by:

Stephen Walsh Market Advisor, PHR
Conall Boland Deputy Chair, An Bord Pleanála
Aidan Collins Head of Planning, Lightsource BP.

Following the presentations delegates were taken on a field trip to the two solar farms.

The Public Sector Committee is grateful to our colleagues in Antrim and Newtownabbey Borough Council as well as Aidan Collins and his colleagues from Antrim for all their work in delivering such an enjoyable and informative day.



IRISH PLANNING INSTITUTE AUTUMN PLANNING CONFERENCE 2018

The Public Services Committee organised the Institute's Autumn Planning Conference held in the Gibson Hotel, Dublin on the 5th October. This conference is a key event on the IPI's calendar and provides a forum for learning and discussion on emerging planning and environmental law issues, both in Ireland and abroad.

The theme for the day focused on 'Planning for Regeneration' and while the conference agenda focused on key issues in the successful regeneration of our cities, towns and villages, the conference took the opportunity to update delegates updated on recent Planning Legislation changes, including the new Office of the Planning Regulator.

Joe Corr, President of the IPI, opened the conference proceedings by highlighting the challenge policy-makers face in implementing the new framework for national planning set out in the National Planning Framework particularly the difficult decisions needed to avoid urban sprawl and the promotion and delivery of compact growth.

Deputy Damian English, Minister of State at the Department of Planning, Housing & Local Government gave an overview of the recently launched Urban Regeneration and Development Fund and the Rural Regeneration Development Fund under Project Ireland 2040. These new funding initiatives signal the Government's €3 billion commitment to regeneration under the National Development Plan.



Well-attended sessions included:

NPF/NDP and the Regeneration Agenda

Niall Cussen, Chief Planner, DHPLG

The Office of the Planning Regulator

Caroline Timmons, Principal Officer, DHPLG

Waterford City

Michael Walsh, CE Waterford City and County Council

Athlone

Paul Hogan Senior Architect Westmeath County Council

Derry City

Karen Phillips, Director of Environment & Regeneration, Derry City & Strabane District Council

UK Experience of Regeneration

Michael Mulhern, Director of Planning and Interim CEO, Old Oak and Park Royal Development Corporation

Town and Village Regeneration Strategy

Adrian Hughes, Senior Planner Monaghan County Council

Irish Water Investment Plan 2020-24

John Casey, Asset Strategy and Sustainability Manager Irish Water

Developing Public Lands for Housing

Eddie Conroy, County Architect, South County Council

Design and Public Realm Code for the Limerick Regeneration Areas

Sarah Newell, Limerick City and County Council

The conference was fully subscribed with 200 attendees and the engagement of the audience in the Q&A sessions showed the topics of the conference were well appreciated. Many thanks are due to Stewart Logan and members of the committee who organised this event and especially to IPI Executive Director Orla Purcell, Programme Manager Kirsty McDonnell and Administrator Alison Fox, who worked extremely hard behind the scenes to ensure the success of this Conference.



8. REPORT OF PRIVATE PRACTICE COMMITTEE

Convenor: Paul O'Neill MIPI

Committee: John Murphy
Emma Flanagan
Emma Gosnell
Karl Kent
Mathew McRedmond
Joe Bonner
Stephen Purcell
John Gannon
Eleanor McPartland

The Private Practice Committee represents the needs of IPI Members working in Private Practice to the Irish Planning Institute Council. The Committee dovetails with the work of the Private Practice Branch and meetings are held on a quarterly basis in order to bring to the attention of the Council matters that affect members in private practice. In 2018, Paul O'Neill was nominated as the Convenor of the Private Practice Committee on the IPI Council, taking over the role previously held by Tony Bamford. The Committee would like to extend its thanks to Tony for his efforts and commitment during the previous term.

In what has been a busy year for members in practice, where challenges such as changes in the regulatory environment, staff recruitment and retention, more onerous contractual obligations and an increasingly competitive commercial environment, the Committee has sought to ensure that the voices of those members remains heard at Council level.

Private planning practice is a diverse and dynamic area in which to work, with members not only acting on behalf of private developers, but also community groups, local residents associations, Local Government and State Agencies in addition to commercial entities and other professionals. Often, planning consultants act as the public face of the profession and the Committee seeks to ensure that they, as planners, are professional and thorough in their work and act with integrity. The Committee would like to take this opportunity to reach out to all members in practice and encourage them to engage in a meaningful and constructive fashion with the Institute and contribute to the future development of the profession as a whole.

BRANCH RESTRUCTURING

This year, the Committee was particularly involved with the gathering and conveying of the views of those in practice on the proposed branch restructuring, in particular in respect of the potential dissolution of the Private Practice Branch. Those in private practice were clear in their views on how their voice should be integrated into that of the Council as a whole and the importance of having a conduit and forum for the airing of their views, where knowledge and experience can be shared in a collegiate atmosphere.



AUTUMN/WINTER LAW BRIEFING

Committee members organised the Autumn Planning Law Briefing which was held on 21st September 2018 at the Hilton Garden Inn, Dublin. The speakers and topics included:

- **Tim O'Sullivan, BL**
Planning and Development Act, 2018
- **Niall Handy, BL**
General Case Law Update
- **Danielle Conaghan, Arthur Cox**
Recent Developments in Appropriate Assessment Case Law
- **Aoife Carroll, BL**
European Union (Planning and Development) (Environmental Impact Assessment) Regulations, 2018.

The event was a sell-out and the speakers and topics discussed were extremely well-received. Due to the unprecedented demand, the Committee agreed to secure the speakers for a second session, covering the same topics, on the 22nd November 2018.

The Committee would like to extend its sincere thanks both to the speakers for agreeing to re-run the briefing, and to the members that requested and attended the second event. As the Private Practice Committee will be involved in organising similar briefings in 2019, it would welcome any and all suggestions for themes that might address particular matters affecting all members of the Institute.

MATTERS RAISED WITH COUNCIL

In the course of 2018 the Private Practice Committee raised a number of issues with Council as follows:

- The use of collateral warranties in contracts for all design team members and their implications for planners in practice. Such collateral warranties can have significant consequences for practices long after they have left any particular job.
- Staffing levels within the industry generally and the shortage of planners with adequate Irish experience.
- The relevance of private sector experience in applications for public sector jobs.
- Matters relating to tendering and the representation of planners in same (in particular public contracts).
- Future Private Practice CPD needs including SHD briefings, sessions with / on the and Development Agency and Planning Regulator (further to previous introductory sessions), input into Annual Conference and consultation and engagement with the Public Sector Committee.

The Council has also brought a number of matters to the attention of the Committee and these will be addressed in the coming year. The Committee will continue to avail of opportunities to comment on relevant issues and items of interest to the Private Practice Branch members and similarly welcomes input from members.

GOING FORWARD

Moving ahead to the coming year, the Committee will continue to liaise with members in practice in order to further develop the work plan for 2019. In particular, the Committee has committed, through the Private Practice Branch, to explore the possibility of developing a discussion forum with the Public Sector Committee in order to create a space where information can be exchanged in order to improve standards across the profession as a whole. Other matters to be addressed in the coming year include future CPD needs, issues with contracts / forms of appointment and staff recruitment.



9. REPORT ON EUROPEAN COUNCIL OF SPATIAL PLANNERS (ECTP-CEU) AND INTERNATIONAL INITIATIVES

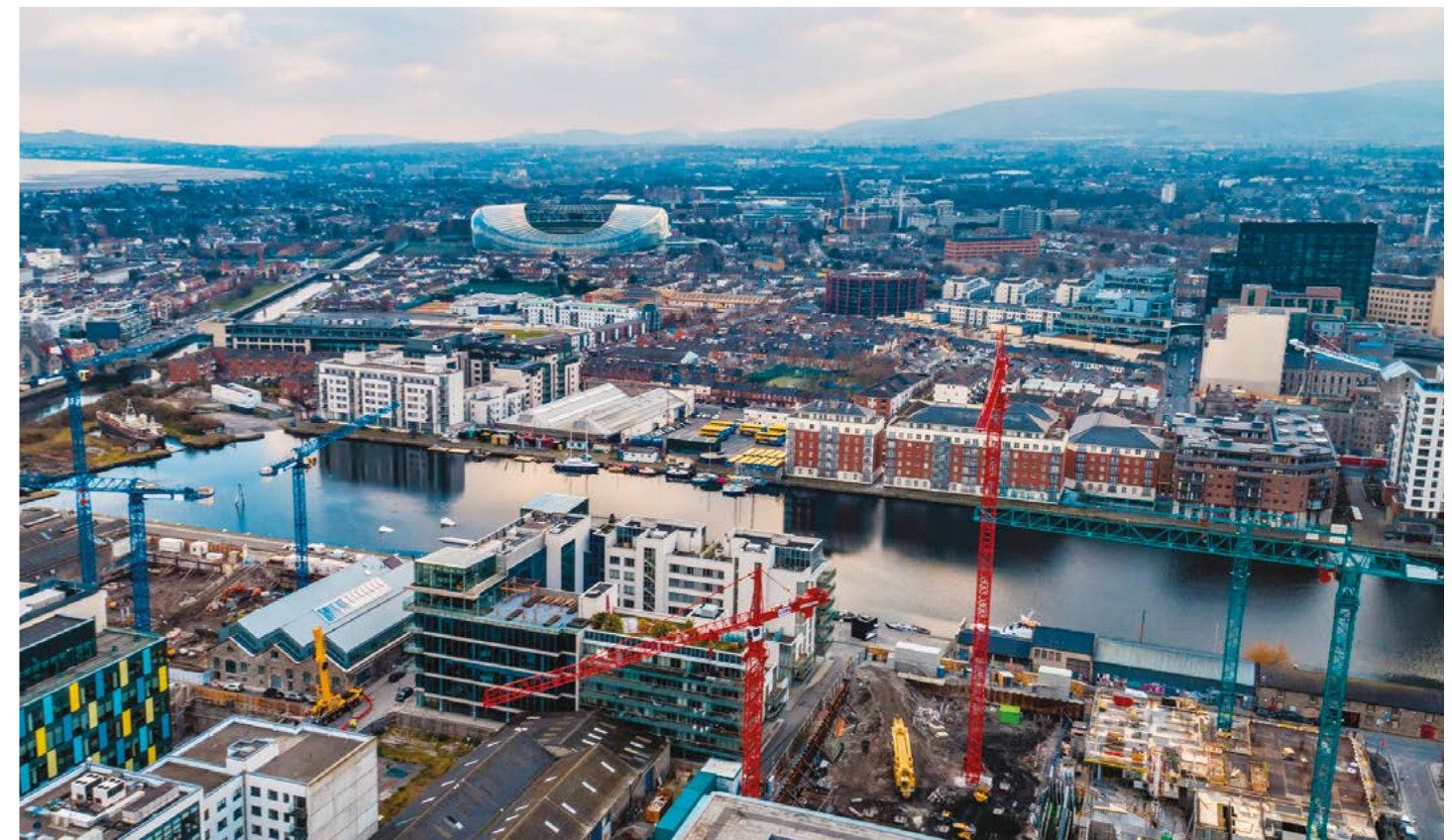
During the report period two general assembly meetings were held: one in Leuven (Belgium) in October 2017 and one in Paris in May 2018. During the meeting in Leuven the document 'Guidelines on Professional Competences in Spatial Planning' was adopted. This document was welcomed by all delegates as a useful and important reference document on minimum standards for planning education across Europe.

As part of the document each member association of ECTP-CEU is expected to have one membership category that is reserved for persons with a professional planning qualification. A survey was done on these membership categories across the member associations and was presented in the Paris General Assembly. This survey revealed that some member associations do not have such a category and accept members with an interest in spatial planning rather than a qualification. The fact that this was accepted by the delegates is a matter of concern to the IPI and this concern was expressed by the President Joe Corr in the subsequent general assembly meeting in Brussels of November 2018.

Although no overall winner was awarded as part of the 12th European Planning Awards on the theme of Airports, Cities and Urban Development, the Irish entry of the Dublin Airport Central project was nominated by the Jury for placing the renewal of an area within the airport in an integrated strategic plan at the national, regional and local levels. While the project was seen by the Jury to "...recreate pleasant public spaces on the developed area, it also includes participatory approaches for its planning process". IPI member Yvonne Dalton accepted the nomination during the General Assembly meeting in Paris in May 2018. Young planners from Ireland continued the tradition of active participation in the young planners project the results of which were also presented in Paris on the same theme of airports and cities. Delegates for IPI on the General Assembly continue to be Brendan Allen and Henk van der Kamp with the latter continuing his membership of the Executive Committee which will end during 2018.

Henk van der Kamp, FIPI

Delegate to ECTP-CEU and Member of Executive Committee.



10. REPORT OF POLICY & RESEARCH COMMITTEE

The IPI's Policy and Research Committee (PRC) was established as the Institute's Policy and Research Group in 2012 and formalised at the 2015 AGM. Its objective is to shape the direction of planning policy in Ireland through advocacy and to enhance the research capacity of the Institute and of the profession as a whole through independent and joint research.

As of November 2018, the committee consists of 10 members working in the public, private and academic sectors:

- Amy Hastings (Chair)
- Sarah Newell (Convener)
- Anthony Abbott King (Pleanáil Editor)
- Paula Galvin
- John Martin
- Aislinn O'Brien
- Mark Scott
- Angela Brereton
- Joanna Kelly
- Chris McGarry
- Linda Fox Rogers (maternity leave)

Over the past year (October 2017-September 2018), the Committee met on a regular basis with a total of 4 meetings taking place: October 2017, March 2018, June 2018 (meeting not quorate – matters were raised for information only), September 2018.

A motion to change the articles in relation to membership of committees was passed at the December 2017 AGM so that there is no longer a cap on membership to the PRC. Given the significant increase in draft policies and guidelines being presented for consultation, the Committee has agreed to issue a call for those who may be interested in joining the PRC. This will be a key action in 2019.

MEMBER INPUT INTO POLICY AND SUBMISSIONS

The PRC has assumed responsibility for the organisation and research of submissions (in coordination with the Special Interest Fora and in consultation with the membership of the Institute) for approval by Council.

One of the key activities of the Institute is representing the planning profession and responding on its behalf in relation to upcoming legislative changes and policy guidance that emanate from Government. In general, submissions are prepared in consultation with the membership of the Institute and with the direct input of the relevant Special Interest Fora (SIF).

Full and active participation by members in the drafting of submissions is utterly essential to ensure that representations made by the Institute captures a true and accurate picture of the views of members and the profession as a whole. For that reason, the Institute is sincerely grateful to all members who participated in the drafting of submissions in any way.

IPI submissions made and underway between September 2017 and October 2018 includes:

<p>Regional Spatial and Economic Strategies <i>Underway: Various Dates in Q4 2018 and Q1 2019</i></p>	<p>The PRC and Council considered it appropriate that submissions be prepared on the Draft Strategies for the three regions once available for public display. Each region has different timescales for display and the submission will be prepared by the PRC based on a feedback report from three separate round-table workshops being undertaken by the branch committees in each region.</p>
<p>The Draft Urban Development and Building Height Guidelines for Planning Authorities <i>September 2018</i></p>	<p>The Draft Urban Development and Building Height Guidelines for Planning Authorities was published by the DHPLG in mid-August 2017 and a submission was prepared by the PRC and submitted by 24th September.</p>
<p>New Land Development Agency</p>	<p>PRC inputted into media response in September 2018</p>
<p>Draft Water Services Guidelines <i>February 2018</i></p>	<p>The PRC made a submission on the Draft Water Services Guidelines. The PRC Committee expresses sincere thanks to all members who contributed.</p>
<p>Design Standards for New Apartments <i>January 2018</i></p>	<p>The PRC received a significant amount of member feedback when preparing the submission in respect of the Design Standards for New Apartments.</p>
<p>Ireland 2040 (Draft National Planning Framework) <i>November 2017</i></p>	<p>The PRC had received a very considerable level of input from members. This facilitated the collation of a very comprehensive submission on Ireland 2040: Our Plan (the draft National Planning Framework), which was submitted to the Department in November 2017.</p>
<p>National Climate Change Adaptation Framework <i>October 2017</i></p>	<p>The Institute also made submissions on the National Climate Change Adaptation Framework. The PRC Committee expresses sincere thanks to all members who contributed.</p>

EVENTS, FORUMS AND WORKING GROUPS

<p>Log Cabins Working Group</p> <p><i>First meeting to be convened in November 2018</i></p>	<p>Concerns have been raised about plans by a number of Local Authorities to vote on relaxing rules in relation to the development of log cabins in rear gardens as a means to addressing issues raised by the housing crisis. Given that this can have significant consequences for sustainable development (e.g., living conditions of an appropriate standard), the PRC decided in October 2018 to review and prepare a position paper on the matter. A working group has been convened to look at the issue with the first meeting scheduled in November 2018.</p>
<p>Planning and Politics Lecture at DIT</p> <p><i>Monday 5th November 2018</i></p>	<p>Sarah Newell, PRC member gave a one hour lecture on the interaction between planning policy and politics to DIT Part 3 architectural graduates on Monday 5th November 2018</p>
<p>Local Authority Senior Planners Forum</p> <p><i>November 2018</i></p>	<p>The IPI has carried out a survey of Local Authority Senior Planners and had received a very high level of response. Following on from the success of that survey, the IPI held a very-well attended Senior Planners Forum in Athlone on 5th November 2018. This event featured talks from a number of speakers, followed by discussion. The feedback from this forum will help to inform the work of the PRC in policy formation.</p>
<p>Urban Regeneration and Development Funds</p> <p><i>September 2018</i></p>	<p>A workshop on the process was arranged by the DHPLG on 7th September 2018 with members of the IPI PRC in attendance. It was noted that the PRC would review its CPD offering in 2019 to see if further training can be delivered to its members for this multi-annual funding stream.</p>
<p>CPD event on the Design Standards for New Apartments</p> <p><i>May 2018</i></p>	<p>The PRC organised a special CPD event on the Design Standards for New Apartments, which took place on 24th May 2018. The CPD was very well attended and the feedback from members has been very positive, particularly in relation to the choice of speakers, which included a range of different opinions from the public and private sector in addition to academia:</p> <p>Professor John FitzGerald Adjunct Professor, Department of Economics, TCD Dr Conor Norton Head of School of Spatial Planning DIT Professor Orla Hegarty Assistant Professor and Course Director, School of Architecture UCD Jerry Barnes Partner McCabe Durney Barnes Gormla O'Corrain Planner with Dun Laoghaire Rathdown County Council Mary Mac Mahon Senior Planning Manager, Marlet Property Group Ltd</p>

JOURNALS AND PUBLICATIONS

The IPI PRC enjoys responsibility for all new and existing IPI publications including Pleanáil (the annual journal of the Irish Planning Institute), Student Pleanáil and the Gerry Walker Prize (a special initiative and annual online journal comprising articles from students of IPI accredited Planning Schools). In 2018, Anthony Abbott King took over from Sarah Newell as the new editor of the journal. In accordance with the PRC's 2018 work plan, a series of incentives to drive further interest in our Pleanáil and Student Pleanáil publications were also launched. These included the provision of honorariums for accepted papers, a cash prize to the winner of the Gerry Walker Prize, and a more streamlined procedure for making submissions to Student Pleanáil.

Pleanáil 2017 was launched at the 2017 Annual General Meeting on 7th December 2017. The 2017 edition of Pleanáil included the following contributions:

Lisa Ruttle and Lise-Ann Sheahan

'A perspective of the freight and logistics sector of the Limerick - Shannon Gateway';

Sinead O'Mally and Des Cox

'A transformational approach to the planning of strategic infrastructure: The Eirgrid experience'

Clare Lee, Nuala O'Connell, Paula Kenny, Sinead Mercier, Stephen Walsh and William Hynes

'Planning and local community investment in renewable energy developments';

Andrew Gaynor and Stephen Walsh

'Social Licence to operate and the sustainable energy transition';

Maria Donoghue

'The development and archaeology strategy for King's Island Limerick'; and

Jerry Barnes and Eoin Burke

'Viability testing of the Clonburris SDZ Draft Planning Scheme'.

The **Gerry Walker Prize for 2017** went to UCC graduate Mary Molloy for her paper on 'The extent to which non-statutory planmaking has been successful in influencing the location of residential development in the Cork Metropolitan area'.

The 2017 edition of Pleanáil also included a book review of 'Urban planning and the housing market: International perspectives for policy and practice' by Nicole Gurran and Glen Bramley which was reviewed by Dr. Lorcan Sirr (Dublin Institute of Technology). We would like to thank all of the authors for their contributions to Pleanáil and we look forward to launching the 2018 publication.

ACADEMIC RESEARCH

The IPI has always sought to facilitate accredited Planning Schools in the dissemination of research that is being carried out in the schools to members of the planning profession in Ireland. In 2016, the IPI PRC launched a new initiative to make academic research papers more accessible to its members through the development of a Planning Research Portal on the IPI website. The portal is still in the early stages of development.

However, a core part of the Policy and Research Committee's annual work plan is to rapidly progress the Portal's development in 2019 to provide members with links to relevant research carried out at the UCC, UCD and DIT Planning Schools or by IPI members at other research institutions. For IPI members interested in sharing links to their academic research papers on the portal please contact Orla Purcell (o.purcell@ipi.ie).

2019 WORK PROGRAMME

The PRC will continue to deliver on its key responsibilities and strive to progress its work in a number of areas. Already, a number of specific objectives have been identified by the Committee for completion in the forthcoming year including:

- 1) Further development of relevant CPD events to be held throughout Ireland following liaison with members and branches;
- 2) Production of a working paper on Log Cabins to inform the IPI's position;
- 3) Progress the Planning Research Portal's development in 2019.

Sarah Newell MIPI

Convener, Policy and Research Committee

11. REPORT OF BRANCH COMMITTEES

Branches Coordinator

Brendan Allen MIPI

At the 2017 AGM a motion was put to the membership to reform the Branch structure which would have resulted in disbanding the branch structures. This motion was informed by significant research and consultation with members throughout 2017. The research showed that the branches had become inactive with only three out of eight branches being active. The purpose of the motion was to put in place an alternative structure under which branch events could be organised under an IPI Events Committee.

Following a passionate debate the motion was comprehensively defeated. The IPI Council took stock of the views of the members and appointed Brendan Allen as Branch Co-Ordinator. The purpose of the Co-Ordinator is to assist branches in reinvigorating themselves so that sustainable branches can continue into the future.

The motion has resulted in increased activities amongst branches with the Mid-West Branch and the Greater Dublin Branch starting to become active again. Progress has been slower than anticipated, as it was hoped that following the AGM, members would be coming to the IPI Council with proposals to reinvigorate branches. The activities of branches throughout late 2017/2018 are detailed below.

PRIVATE PRACTICE BRANCH

The Private Practice Branch (PPB) Committee has remained active and continues to meet on a regular basis. The committee of the PPB is co-opted as the Private Practice Committee of the IPI proper acts as a direct conduit for private practice matters to be raised with the IPI Council and for input into IPI submissions. The Branch Committee for the period 2017/ 2018 were:-

Chairperson Paul O'Neill

Secretary John Murphy

Committee Emma Flanagan, Emma Gosnell, Karl Kent, Mathew McRedmond, Joe Bonner, Stephen Purcell, Tony Bamford, John Gannon, Sile Hayes, Shay Fenton, Eleanor McPartland and Jim Egan.

Paul O'Neill has stepped down from the role as Chair. The Committee expressed their gratitude to Paul for his contribution as Committee member and Chair since 2016.

Work of the Branch

At the IPI AGM 2017 the status of the Branches was a key item on the Agenda. A motion was put forward by the IPI to reform the Branch structure which would have included disbanding the PPB. A large number of PPB members were present on the day and following a lengthy debate the motion to reform the Branches was unsuccessful.

While the PPB and the Branch structure remains in place, members should be aware that there are ongoing pressures to reform the branch system which would involve the disbandment of the PPB. For this reason members are encouraged to engage with the PPB by becoming involved in the Committee and/ or providing feedback to the Branch. The PPB provides a unique avenue to influence the IPI however it will only remain relevant if members engage and contribute to the workings of the PPB.



IPI Council Agenda

Paul O'Neill was nominated as the Convenor of the Private Practice Committee on the IPI Council and has kept PPB issues and concerns on the Council's Agenda. It is the intention that the Private Practice Committee is once again co-opted from the PPB Council.

Winter CPD Event 2017

Committee members organised the Winter Planning Law Briefing which was held on Thursday 23rd November 2017 in the Tullamore Court Hotel. The event was attended by c.70 delegates from across the country.

Autumn CPD Event 2018

Committee members organised the Autumn Planning Law Briefing which was held in the Hilton Garden Inn Dublin on Thursday 21st September 2018. The event was a sell out attendance attended by c.70 delegates from across the country.

PPB Committee members will continue to have a role in organising the Law Briefing events in 2018 and 2019. Members are encouraged to input to the topics and speakers that appear at these events and should contact a PPB Committee member with suggestions.

PPB & Public-Sector Committee

The PPB intended to engage with the Public Sector Committee but this has now been postponed until the next cycle.

Submissions and Commentary on Issues Affecting Members

In the course of 2017/ 2018 the Private Practice Branch provided submissions and comments to the IPI Council on a number of issues of throughout the year. The PPB Committee will continue to avail of opportunities to comment on relevant issues and items of interest to the Private Practice Branch members and similarly welcomes input from members.

CORK BRANCH

The branch continues to be active with the Chair: Tricia O'Sullivan, leading branch activities. The branch were happy with the decision at the AGM in 2017 to maintain the branch structure as they felt the Cork Branch should remain, for three reasons: Engagement with the UCC MPlan department and students, IPI CPD events locally and Networking and mentoring role.

Work of the Branch

The year started well with a committee meeting on 29th January 2018 to set the schedule for the year. This was followed by a Branch Meeting on 5th February, attended by 6 members where ideas were put forward.

The first event was planned for mid-March and was to be the second of two events around the theme of Strategic Housing Developments (the first was held in late 2017 at County Hall Cork where local authority staff gave a presentation on the new procedures and how they were working). This second event involved Rachel Kenny, An Bord Pleanála, presenting on the Board's experience to date. Unfortunately, this had to be cancelled as a similar presentation was included at the IPI April Conference.

The Branch was involved in or represented at the following: 23rd March - UCC Planning Week Conference, 27th - 30th June - Academy of Urbanism Congress in Cork and 5th July/August 30th/October 16th Cork Evolves events.

Future Events and Activities

The branch are looking at changing their approach from formal meetings to holding informal monthly lunchtime networking events where members can bring a packed lunch and tea/coffee will be available. They are looking for a location, other than a cafe. These would be supplemented by a maximum of 4 branch CPD events, spread throughout the year.

The next Cork Branch Event on Cork City Centre Revitalisation progress, will be held, with the support of Cork City Council, on Monday 3rd December 2018 at 6pm at City Hall.

GREATER DUBLIN BRANCH

The Greater Dublin Branch organised a trip to visit the new Central Bank building on Thursday 11th October 2018. This was the first event after many years of inactivity. We had a very engaging presentation from Peter Shiel of the Central Bank and were given a tour of the bank after that. The event was attended by about 15 people and was followed by drinks and a short discussion with attendees about the future of the branch.

The event itself was organised by the IPI Council to see if there was an appetite for a branch. From the discussions it is clear that there is interest in reinvigorating the branch but its future development needs to be taken forward by branch members. In terms of the Greater Dublin Branch, in the past it was a very strong and active branch from 2003 to 2007, but it then declined. Given the number of planners working in the Dublin Area it should be one of the largest branches and that is what the IPI hopes for the future. The IPI Branch Co-Ordinator will continue to assist with re-invigorating the branch but the development of the branch may proceed more slowly than anticipated as it requires the support of members.

MID-WEST BRANCH

The Mid-West IPI branch re-initiated meetings from July this year and has had 3 further meetings since. A Chair and Secretary of the branch were appointed at the September meeting. These meetings have been held in Limerick City and County Council offices and are primarily focused on the organisation of a workshop event in Jan 2019 to develop a co-ordinated IPI response from the southern region on the draft Southern RSES. This CPD event is being co-organised by the South-western IPI branch and is intended to act as a promotion event for participation in the Mid-West and South-West IPI branches.

Attendance at meetings is averaging about 6 members per meeting, though new attendees have expressed interest at the most recent meetings. The meetings are regularly attended by senior (and former senior) planners from Limerick and Tipperary and the intention is IPI members will be encouraged to attend by participate by these well-placed members to develop a sustainable and thriving branch. A work programme and dedicated CPD events, like training on e-planning for members, are intended to be

developed in the new year with a view to increasing membership and activity in the branch.

NORTHERN BRANCH

Laurie McGee is Chair, Laura Roddy is Secretary and Carrie McDonagh is Treasurer. The Northern Branch held an event on 5th April 2018 in Derry-Londonderry which was attended by IPI President Joe Corr, following the publication of National Planning Framework.

The President addressed the topic of what the new National Planning Framework can deliver for the Border Counties. Eunan Quinn of Donegal County Council gave the perspective from the North West City Region. The informal part of this event was a discussion on how to apply for membership of the Institute, and encouraging new members. We also discussed the subjects for future CDP events.

The Branch have been working getting the mailing list tidied up, and completing the handover of Treasurer duties from the previous committee. They have responded to queries about membership in the Institute from different individuals in local authorities and academia in the North.

For 2018 the Branch would like to have an event focused on cross-border planning in 2019 to include Louth and Monaghan, and the Chair will be taking part in a Cross Border Heritage Towns Network with the Heritage Council in relation to my voluntary work with Letterkenny Cathedral Quarter.

Activities around the Greater Belfast Area of the branch took place in September. The IPI September Council meeting was hosted by Antrim and Newtownabbey Borough District Council in the historic Mossley Mill in Newtownabbey and the IPI are grateful to our generous hosts. This was followed by a talk and visit to two operational solar farms close to Belfast Airport, organised by the branch. Again we are grateful to our hosts Lightsource and the speakers on the day and in particular to John Linden from the District Council.

It is hoped to increase IPI activities in the Northern Branch in 2019 and achieve greater integration between the branch activities in the Donegal/Derry-Londonderry area and activities in the Greater Belfast Area, particularly in light of Brexit. The IPI Council will work actively to assist the branch in its activities.

MIDLANDS BRANCH

There was no activity reported to the IPI from this branch in 2018.

NORTH EAST BRANCH

There was no activity reported to the IPI from this branch in 2018.

WESTERN BRANCH

There was no activity reported to the IPI from this branch in 2018.

THE FUTURE FOR BRANCHES

The objectives of branches as expressed by members throughout the 2017 surveys can be summarised as follows:

- Discuss and raise awareness of national planning updates, news and information;
- Discuss any planning issues in the area;
- Organise field trips and seminars to assist members with continuing professional development;
- Provide networking opportunities;
- Provide a line of communication between Branch Committee and the IPI Council;
- Allow for joint submission proposals to Council;
- Bring added value to membership fees by providing free or at-cost local events.

In recognising these objectives the IPI Council wants to see the branches operating effectively, but importantly they have to be sustainable into the future. Recognising the diversity of branches in terms of size, geographic spread and numbers, the IPI recognise that there is no one size fits all and perhaps the structure around branches needs to be less formal and more dynamic than in the past, once the purpose of having a branch can be achieved through a coherent structure.

There are different models for a branch - for example the London Irish Town Planners Network is very successful with their model as a wider network of Irish planners and non-planners working in London,

the Cork Branch is a long established geographical focused branch, the Private Practice Branch is a sectoral focused branch which is also long established, the Northern Branch is a cross border branch. Other branches and institutes operate in different ways depending on their geographical location, number of members, etc. Co-operation with sister institutes around events may be a more viable option for some branches with a view to increasing the critical mass and attendance at events and bring more networking and knowledge sharing benefits to members.

The recent events of the Mid-West and Greater Dublin branches are hopefully the first steps to getting these branches thriving and active, the IPI Council will continue to work with these branches in 2019 with the objective that they will become self-sustaining in the future. Other inactive branches in the Midlands, West and the North-East will need to consider how they wish to proceed and if there is a future for the branches. If members come forward with proposals the IPI will work with them to develop them further.

The IPI are convening a special workshop to prepare IPI submissions on the Draft Regional, Spatial and Economic Strategy for the Eastern Midlands and Regional Assembly in November 2018 followed by similar workshops for the Northwest Regional Assembly and the Southern Regional Assembly Regional Spatial and Economic Strategies in January 2019. It is anticipated that these events will offer the platform for branches to become more active.

The key message for all members is that the IPI through the Branch Co-Ordinator and the IPI Council will assist and support any branch both financially and with administration support but ultimately the running of the branch has to come from local members as it is their branch.



Irish Planning Institute (Institiuid Pleanala Na h-Eireann)
(A company limited by guarantee, without a share capital)

Directors' Report and Financial Statements

for the year ended 30 September 2018

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)
(A company limited by guarantee, without a share capital)
CONTENTS

	Page
Directors and Other Information	3
Directors' Report	4 - 5
Directors' Responsibilities Statement	6
Independent Auditor's Report	7 - 8
Income and Expenditure Account	9
Balance Sheet	10
Statement of Changes in Equity	11
Cash Flow Statement	12
Notes to the Financial Statements	13 - 16
Supplementary Information on Income and Expenditure Account	18

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

(A company limited by guarantee, without a share capital)

DIRECTORS AND OTHER INFORMATION

Directors	Brendan Allen Tony Bamford (Resigned 11 January 2018) Joseph Corr Elaine Edmonds (Appointed 5 July 2018) Deirdre Fallon Linda Fox-Rogers Mary Hughes (Resigned 11 January 2018) Brian Keaney (Resigned 11 January 2018) Ciara Kellett (Appointed 11 January 2018) Claire McCoy (Resigned 11 January 2018) Yvonne McMahon (Appointed 11 January 2018) Conor Norton (Appointed 11 January 2018) Paul O'Neill (Appointed 11 January 2018) Emma Pillion (Resigned 11 January 2018) Gerry Sheeran Hendrik van der Kamp Tanya Whyte (Resigned 11 January 2018)
Company Secretary	Ciara Kellett (Appointed 11 January 2018) Hendrik van der Kamp (Resigned 11 January 2018)
Company Number	97882
Registered Office and Business Address	Floor 3 The Courtyard 25 Great Strand Street Dublin 1
Auditors	Anne Brady McQuillans DFK Chartered Accountants and Statutory Auditors Iveagh Court Harcourt Road Dublin 2
Bankers	Allied Irish Bank 37 Upper O'Connell Street Dublin 1
Solicitors	Mangan O'Beirne 31 Morehampton Road Dublin 4

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

(A company limited by guarantee, without a share capital)

DIRECTORS' REPORT

for the year ended 30 September 2018

The directors present their report and the audited financial statements for the year ended 30 September 2018.

Principal Activity

The Irish Planning Institute (Institiuid Pleanala Na h-Eireann) is a professional body representing the majority of professional planners in Ireland. Income is derived from subscriptions from students, graduates, corporates, affiliates, fellow and honorary memberships. The principal activity of the company continues to be that of organising lectures, social events and conferences in planning and related activities for its members.

The Company is limited by guarantee not having a share capital.

Financial Results

The (deficit)/surplus for the year after providing for depreciation and taxation amounted to €(9,657) (2017 - €56,239).

At the end of the year, the company has assets of €266,284 (2017 - €258,215) and liabilities of €26,482 (2017 - €8,756). The net assets of the company have decreased by €(9,657).

Directors and Secretary

The directors who served throughout the year, except as noted, were as follows:

Brendan Allen
Tony Bamford (Resigned 11 January 2018)
Joseph Corr
Elaine Edmonds (Appointed 5 July 2018)
Deirdre Fallon
Linda Fox-Rogers
Mary Hughes (Resigned 11 January 2018)
Brian Keaney (Resigned 11 January 2018)
Ciara Kellett (Appointed 11 January 2018)
Claire McCoy (Resigned 11 January 2018)
Yvonne McMahon (Appointed 11 January 2018)
Conor Norton (Appointed 11 January 2018)
Paul O'Neill (Appointed 11 January 2018)
Emma Pillion (Resigned 11 January 2018)
Gerry Sheeran
Hendrik van der Kamp
Tanya Whyte (Resigned 11 January 2018)

The secretaries who served during the year were;

Ciara Kellett (Appointed 11 January 2018)
Hendrik van der Kamp (Resigned 11 January 2018)

In accordance with the Articles of Association, the directors retire by rotation and, being eligible, offer themselves for re-election.

Future Developments

The company plans to continue its present activities and current trading levels.

Post Balance Sheet Events

There have been no significant events affecting the company since the year-end.

Auditors

The auditors, Anne Brady McQuillans DFK, (Chartered Accountants) have indicated their willingness to continue in office in accordance with the provisions of section 383(2) of the Companies Act 2014.

Political Donations

The company did not make any political donations during the current or prior financial year.

Research and Development

The company did not engage in any research and development activity during the year.

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

(A company limited by guarantee, without a share capital)

DIRECTORS' REPORT

for the year ended 30 September 2018

Statement on Relevant Audit Information

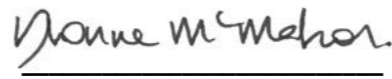
So far as the directors are aware, there is no relevant audit information of which the statutory auditors are unaware. The directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and they have established that the statutory auditors are aware of that information.

Accounting Records

The Directors acknowledge their responsibilities under Section 281 to 285 of the Companies Act 2014 to keep adequate books and records for the company. In order to comply with the requirements of the act, a full time management accountant is employed. The books and records of the company are kept at the registered office and principal place of business at Floor 3, The Courtyard, 25 Great Strand Street, Dublin 1.

Signed on behalf of the board


Joseph Corr
Director

Date: 26 November 2018


Yvonne McMahon
Director

Date: 27 November 2018**Irish Planning Institute (Institiuid Pleanala Na h-Eireann)**

(A company limited by guarantee, without a share capital)

DIRECTORS' RESPONSIBILITIES STATEMENT

for the year ended 30 September 2018

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard, issued by the Financial Reporting Council. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the surplus or deficit of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the company financial statements and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

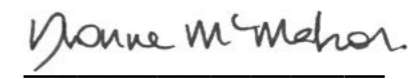
The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy and enable them to ensure that the financial statements and Directors' Report comply with the Companies Act 2014 and enable the financial statements to be readily and properly audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the directors are aware:

- there is no relevant audit information (information needed by the company's auditor in connection with preparing the auditor's report) of which the company's auditor is unaware, and
- the directors have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the company's auditor is aware of that information.

Signed on behalf of the board


Joseph Corr
Director

Date: 26 November 2018


Yvonne McMahon
Director

Date: 27 November 2018

INDEPENDENT AUDITOR'S REPORT

to the Members of Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

(A company limited by guarantee, without a share capital)

Report on the audit of the financial statements

Opinion

We have audited the financial statements of Irish Planning Institute (Institiuid Pleanala Na h-Eireann) ('the company') for the year ended 30 September 2018 which comprise the Income and Expenditure Account, the Balance Sheet, the Statement of Changes in Equity, the Cash Flow Statement and the related notes to the financial statements, including a summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is Irish Law and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 30 September 2018 and of its deficit for the year then ended;
- have been properly prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which ISAs (Ireland) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other Information

The directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2014

Based solely on the work undertaken in the course of the audit, we report that:

- in our opinion, the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- in our opinion, the Directors' Report has been prepared in accordance with the Companies Act 2014.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit.

In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited. The financial statements are in agreement with the accounting records.

Matters on which we are required to report by exception

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the Directors' Report. The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not made. We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT

to the Members of Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

(A company limited by guarantee, without a share capital)

Respective responsibilities

Responsibilities of directors for the financial statements

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to the going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operation, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the IAASA's website at: www.iaasa.ie/getmedia/b2389013-1cf6-458b-9b8f-a98202dc9c3a/Description_of_auditors_responsibilities_for_audit.pdf. The description forms part of our Auditor's Report.

The purpose of our audit work and to whom we owe our responsibilities

Our report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.



Anne Brady
for and on behalf of
ANNE BRADY MCQUILLANS DFK
Chartered Accountants and Statutory Auditors
Iveagh Court
Harcourt Road
Dublin 2

Date: 28/11/2018

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

(A company limited by guarantee, without a share capital)

INCOME AND EXPENDITURE ACCOUNT

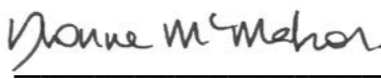
for the year ended 30 September 2018

	Notes	2018 €	2017 €
Income		271,593	309,365
Expenditure		(283,008)	(253,060)
(Deficit)/surplus before interest		(11,415)	56,305
Investment income	4	2,330	-
Interest receivable and similar income		8	12
Interest payable and similar expenses	5	-	(78)
(Deficit)/surplus before tax		(9,077)	56,239
Tax on (deficit)/surplus		(580)	-
(Deficit)/surplus for the year		(9,657)	56,239
Total comprehensive income		(9,657)	56,239

Approved by the board on 8 November 2018 and signed on its behalf by:



 Joseph Corr
 Director



 Yvonne McMahon
 Director

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

(A company limited by guarantee, without a share capital)

BALANCE SHEET

as at 30 September 2018

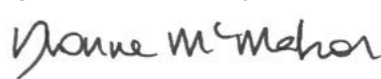
	Notes	2018 €	2017 €
Fixed Assets			
Intangible assets	7	-	863
Tangible assets	8	1,030	3,648
Investments	9	25,625	23,295
		26,655	27,806
Current Assets			
Debtors	10	96,010	50,061
Cash and cash equivalents		143,619	180,348
		239,629	230,409
Creditors: Amounts falling due within one year	11	(26,482)	(8,756)
Net Current Assets		213,147	221,653
Total Assets less Current Liabilities		239,802	249,459
Reserves			
Income and expenditure account		239,802	249,459
Equity attributable to owners of the company		239,802	249,459

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

Approved by the board on 8 November 2018 and signed on its behalf by:



 Joseph Corr
 Director



 Yvonne McMahon
 Director

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

(A company limited by guarantee, without a share capital)

STATEMENT OF CHANGES IN EQUITY

as at 30 September 2018

	Retained surplus	Total
	€	€
At 1 October 2016	193,220	193,220
Surplus for the year	56,239	56,239
At 30 September 2017	249,459	249,459
Deficit for the year	(9,657)	(9,657)
At 30 September 2018	239,802	239,802

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

(A company limited by guarantee, without a share capital)

CASH FLOW STATEMENT

for the year ended 30 September 2018

	Notes	2018 €	2017 €
Cash flows from operating activities			
(Deficit)/surplus for the year		(9,657)	56,239
Adjustments for:			
Investment income		(2,330)	-
Interest receivable and similar income		(8)	(12)
Interest payable and similar expenses		-	78
Tax on (deficit)/surplus on ordinary activities		580	-
Depreciation		3,481	5,975
		(7,934)	62,280
Movements in working capital:			
Movement in debtors		(45,949)	(16,918)
Movement in creditors		17,146	3,743
Cash (used in)/generated from operations		(36,737)	49,105
Cash flows from investing activities			
Interest received		2,338	12
Interest element of finance lease rental payments		-	(78)
Payments to acquire tangible fixed assets		-	(1,088)
Payments to acquire investments		(2,330)	-
Net cash generated from/(used in) investment activities		8	(1,154)
Cash flows from financing activities			
Capital element of contracts		-	(1,324)
Net (decrease)/increase in cash and cash equivalents		(36,729)	46,627
Cash and cash equivalents at beginning of financial year		180,348	133,721
Cash and cash equivalents at end of financial year	15	143,619	180,348

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

(A company limited by guarantee, without a share capital)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 30 September 2018

1. GENERAL INFORMATION

Irish Planning Institute (Institiuid Pleanala Na h-Eireann) is a company limited by guarantee incorporated in the Republic of Ireland. The registered office of the company is Floor 3, The Courtyard, 25 Great Strand Street, Dublin 1, which is also the principal place of business of the company. The nature of the company's operations and its principal activities are set out in the Directors' Report. The financial statements have been presented in Euro (€) which is also the functional currency of the company.

2. ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

Statement of compliance

The financial statements of the company for the year ended 30 September 2018 have been prepared in accordance with the provisions of FRS 102 Section 1A (Small Entities) and the Companies Act 2014.

Basis of preparation

The financial statements have been prepared on the going concern basis and in accordance with the historical cost convention except for certain properties and financial instruments that are measured at revalued amounts or fair values, as explained in the accounting policies below. Historical cost is generally based on the fair value of the consideration given in exchange for assets. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" Section 1A, issued by the Financial Reporting Council.

Income

Turnover represents the total invoice value, excluding value added tax of membership subscriptions issued during the year together with other sources of income derived from the provision of services falling within the company's ordinary activities. Grant income is recorded as received.

Reserves

In 2001 the Institute determined that reserves to the value of at least one year's subscription income should be held.

Grants

Capital grants received are treated as deferred income and amortised to the income and expenditure account annually over the useful economic life of the asset to which it relates. Revenue grants are credited to the income and expenditure account when received.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Computer equipment	-	20/33% Straight line
Fixtures, fittings and equipment	-	20% Straight line
Office equipment	-	20% Straight line

The carrying values of tangible fixed assets are reviewed annually for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

Leasing and hire purchases

Tangible fixed assets held under leasing and Hire Purchases arrangements which transfer substantially all the risks and rewards of ownership to the company are capitalised and included in the Balance Sheet at their cost or valuation, less depreciation. The corresponding commitments are recorded as liabilities. Payments in respect of these obligations are treated as consisting of capital and interest elements, with interest charged to the Income and Expenditure Account.

Investments

Financial assets are stated at cost.

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

(A company limited by guarantee, without a share capital)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 30 September 2018

continued

Taxation and deferred taxation

No charge to tax arises as the company carries on a mutual trade.

Website

Websites are valued at cost less accumulated amortisation.

Amortisation is calculated to write off the cost in equal annual instalments over their estimated useful life of 5 years.

3. OPERATING (DEFICIT)/SURPLUS	2018	2017
	€	€
Operating (deficit)/surplus is stated after charging:		
Amortisation of intangible assets	863	3,438
Depreciation of tangible fixed assets	2,618	2,537
	<u> </u>	<u> </u>
4. INCOME FROM INVESTMENTS	2018	2017
	€	€
Investment income	2,330	-
	<u> </u>	<u> </u>
5. INTEREST PAYABLE AND SIMILAR EXPENSES	2018	2017
	€	€
Interest	-	78
	<u> </u>	<u> </u>
6. EMPLOYEES		
The average monthly number of employees, including directors, during the year was as follows:		
	2018	2017
	Number	Number
General	2	2
	<u> </u>	<u> </u>
7. INTANGIBLE FIXED ASSETS		
		Website
		€
Cost		
At 1 October 2017		17,189
		<u> </u>
At 30 September 2018		17,189
		<u> </u>
Provision for diminution in value		
At 1 October 2017		16,326
Charge for year		863
		<u> </u>
At 30 September 2018		17,189
		<u> </u>
Net book value		
At 30 September 2018		-
		<u> </u>
At 30 September 2017		863
		<u> </u>

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

(A company limited by guarantee, without a share capital)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 30 September 2018

continued

8. TANGIBLE FIXED ASSETS

	Computer equipment	Fixtures, fittings and equipment	Office equipment	Total
	€	€	€	€
Cost				
At 30 September 2018	10,899	3,763	9,129	23,791
Depreciation				
At 1 October 2017	8,172	3,763	8,208	20,143
Charge for the year	1,879	-	739	2,618
At 30 September 2018	10,051	3,763	8,947	22,761
Net book value				
At 30 September 2018	848	-	182	1,030
At 30 September 2017	2,727	-	921	3,648

9. INVESTMENTS

	Listed investments
	€
Investments	
Cost	
At 1 October 2017	23,295
Additions	2,330
At 30 September 2018	25,625
Net book value	
At 30 September 2018	25,625
At 30 September 2017	23,295

10. DEBTORS

	2018	2017
	€	€
Trade debtors	86,717	39,167
Other debtors	5,000	5,000
Prepayments	4,293	5,894
	96,010	50,061

11. CREDITORS**Amounts falling due within one year**

	2018	2017
	€	€
Trade creditors	627	4,404
Taxation and social welfare	6,948	548
Other creditors	2,234	754
Accruals	10,023	3,050
Deferred Income	6,650	-
	26,482	8,756

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

(A company limited by guarantee, without a share capital)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 30 September 2018

continued

12. STATUS

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members or within one year thereafter for the payment of the debts and liabilities of the company contracted before they ceased to be members and the costs, charges and expenses of winding up and for the adjustment of the rights of the contributors among themselves such amount as may be required, not exceeding € 2.

13. CAPITAL COMMITMENTS

The company had no material capital commitments at the year end 30 September 2018.

14. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the company since the year-end.

15. CASH AND CASH EQUIVALENTS

	2018	2017
	€	€
Cash and bank balances	143,619	180,348

16. APPROVAL OF FINANCIAL STATEMENTS

The financial statements were approved and authorised for issue by the board of directors on 8 November 2018.

IRISH PLANNING INSTITUTE (INSTITIUID PLEANALA NA H-EIREANN)
(A company limited by guarantee, without a share capital)

SUPPLEMENTARY INFORMATION

RELATING TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2018

NOT COVERED BY THE REPORT OF THE AUDITORS

THE FOLLOWING PAGES DO NOT FORM PART OF THE AUDITED FINANCIAL STATEMENTS

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

(A company limited by guarantee, without a share capital)

SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS

DETAILED INCOME AND EXPENDITURE ACCOUNT

for the year ended 30 September 2018

	2018	2017
	€	€
Income	271,593	309,365
Expenditure		
Wages and salaries	83,207	68,029
Social welfare costs	8,929	7,227
Awards	9,069	14
Staff training	2,104	1,680
Lectures/CPD/Field Trips	54,384	58,287
Management expenses	859	1,523
Branch grants	-	1,706
Conferences/ Events	13,254	4,694
Rent payable	21,527	21,526
Council & Committee members expenses	10,378	22,142
Rates	1,816	1,810
Insurance	1,178	1,217
Light and heat	1,261	1,271
Cleaning	70	250
Repairs and maintenance	-	18
Printing, postage and stationery	5,067	3,802
Advertising	1,694	4,263
Telephone	2,540	2,317
Computer costs	17,159	14,048
Office expenses	2,977	352
ECTP	-	2,469
Legal and professional	16,217	545
Accountancy	9,023	8,330
Bank charges	2,962	2,592
Bad debts	8,140	13,582
Subscriptions	2,720	-
HR Consultant	-	287
Auditor's remuneration	2,992	3,104
Depreciation	3,481	5,975
	283,008	253,060
Finance		
Lease finance charges	-	78
Miscellaneous income		
Bank interest	8	12
Income from listed investments	2,330	-
	2,338	12
Net (deficit)/surplus	(9,077)	56,239





**IRISH PLANNING
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