

ANNUAL

REPORT

2020



**IRISH PLANNING
INSTITUTE**

Institiúid Pleanála Na hÉireann



First meeting of the new Council: Joe Corr, Mary MacMahon, Conor Norton, Brian Keaney, Colm Ryan, Iain Douglas, Stewart Logan, Anthony Abbott King, Yvonne McMahon, Paul O'Neill, Ciara Kellett

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1. REVIEW OF THE PRESIDENTIAL YEAR 2020

It was a great personal honour for me to be elected President of the Irish Planning Institute by the Irish Planning Institute Council in January 2020 and to be tasked with continuing to advocate for Planners, Planning and the Planning System during a year none of us could have dared to predict back in January 2020 when I was elected. I am honoured to have represented colleagues working as professional planners in Ireland and internationally this year.

As I reflect upon my first year in office as President, it has been an interesting and entirely unpredictable experience for me personally and professionally and, I would argue, utterly unique, in terms of any previous Presidency in the history of the Institute. I am pleased to reflect on some of the very significant work, achievements and decisions that were taken by Council and the IPI Executive under my stewardship this year.

Much of the work of the Institute on behalf of our profession goes on behind the scenes. This can involve responding to media queries, directly engaging with Central Government and major stakeholders in Planning, assessing applications for membership of the Irish Planning Institute, delivering Planning Conferences, organising CPD events, the Planning Awards, Planning Week, policy submissions and representation of the profession at various events.

THE SWITCH TO REMOTE WORKING

On 12 March 2020, following Government Advice, our Executive Team packed up the Office in Great Strand Street and switched to remote working. All our Council Meetings have since that time been held on Zoom. The delivery of our Continued Professional Development was transferred online and our Council immediately tasked our Executive to put in place a comprehensive series of online CPD events that ultimately attracted record attendance and interest from Planners across the Planning System – in every Planning Authority, Regional Assembly and Central Government. We were very pleased to leverage the insights and expertise of our Members in the Office of the Planning Regulator in rolling out and promoting this programme which featured presentations from both the Planning Regulator and the Deputy Planning Regulator.

NEW HEADQUARTERS FOR THE IRISH PLANNING INSTITUTE

As the first lockdown lifted, our Council seized the opportunity to achieve one of the major objectives of this term of office – securing a suitable premises for the Irish Planning Institute Head Office. We were delighted to sign a lease on our new office, located on the Ground Floor of Fitzwilliam House, 6 Fitzwilliam Street Lower – offering vastly approved accommodation to our Executive Team and a greatly improved meeting room for our Council and Executive Committees. Our 14-year occupancy of Great Strand Street thus came to an end, and the Institute has embarked on a new adventure in Fitzwilliam Street Lower. On behalf of all our Members, I extend my thanks to our Executive Team for their enthusiasm, hard work and professionalism in managing this important move for the Institute. I very much look forward to the lifting of current public health restrictions so I can welcome as many Members and Stakeholders as possible to visit us in our new Head Office.

POLICY INFLUENCE

The Institute has continued to be a vocal platform for sustainable development at national, regional and local level with central government and in national and local media. We played a key role in negotiations on behalf of Planners with Central Government during the lockdown and with the parties involved in negotiating the new Programme for Government.

The Institute has been proactive in engaging with significant changes facing the Planning System this year. Our Policy and Research Committee delivered some key submissions in the area of Judicial Review, Wind Energy, National Policy on Architecture and the Sustainable Mobility Policy Review. Together with our colleagues and friends in the Royal Town Planning Institute Ireland Branch, we delivered a joint election manifesto for Planning ahead of the General Election.

Following the introduction of Emergency Measures in March 2020, I was tasked with leading the Institute's response to the Emergency Legislation and to advocate for the integrity and functioning of the Planning System during a period of unprecedented challenge. I would like to take this opportunity to acknowledge and thank our colleagues in the Department of Housing, Planning and Local Government for their exceptional responsiveness and professionalism to our requests during this extraordinary period for Irish Planning.

Since the formation of the new government, I have been very pleased to formally engage with Senior Officials in the Department of Housing, Local Government and Heritage and our new Minister of State for Planning, Minister Peter Burke TD as well as the Construction Sector Group. At every stage, at all meetings, I have advocated for sensible measures protecting and championing the role of Planners, of Planning and the Planning System within which we all operate. As the lockdown lifted, I undertook a detailed survey of Members to get their opinions on the impacts of the pandemic on planning and their priorities for survival and recovery. The outputs of this survey have informed my engagement with Senior Public Officials and Ministers on behalf of the Institute.



Outgoing president Joe Corr MIPI handing over the President's Chain to Dr Conor Norton MIPI



Dr Conor Norton MIPI and Niall Cussen MIPI launching Planning Week 2020

IRISH PLANNING INSTITUTE EVENTS PROGRAMME

The IPI Events Programme which is currently being delivered online continues to be a major channel in supporting our membership. Our two flagship conferences were postponed into 2021 to comply with public health requirements and our Continued Professional Development has been delivered entirely online since the start of the pandemic with a total of 15 individual online sessions delivered. The last major event held by the Institute was the Irish Planning Awards Night, kindly sponsored by the Department of Housing, Planning and Local Government and Fáilte Ireland.

Who would have thought last February, as we all gathered in our finery in the beautiful surroundings of the Westin Hotel to celebrate the biannual Irish Planning Awards, that this would be the last time so many of us would have the opportunity to gather under one roof? The Irish Planning Awards celebrate excellence in Irish Planning and this year attracted unprecedented interest across all categories. I extend my thanks to our Panel of Judges who gave of their time and expertise to assess the entries, to our sponsors the Department of Housing, Planning and Local Government and Fáilte Ireland, to every organisation who entered these Awards, all our winners and shortlisted project teams as well as the Executive Team of the Institute for organising such a superb evening.

Notwithstanding the enormous popularity of our online CPD Programme, it was with great regret that our Council postponed our flagship events until 2021. The IPI Annual Planning Conference is currently rescheduled until June 2021 in Wexford. As President, I have greatly missed the opportunity to connect in with Members on a personal basis but I have been very heartened to see so many Planners from across the country logging on with great regularity to our online CPD Sessions. A full list of these is detailed overleaf.

MEMBER ENGAGEMENT

The strength of the Irish Planning Institute lies in its membership and the expertise of our members is a huge asset. We have sought to draw on this over the course of the year and we are very grateful to all Members of the Institute for their support – whether that be participating in our CPD

Programme, delivering a CPD session, serving on a Committee or serving on Council. There was an unprecedented level of interest and engagement in the election of our new Council with a very high level of Members voting on our new online system.

We are very conscious of the role of Employers and Planning Authorities in supporting their staff with their membership and participation in the Institute. The support for the Institute from major employers of Planners continues to grow and I extend my thanks to all Planning Authorities, An Bord Pleanála, the Department of Housing, Local Government and Heritage, semi state organisations, Private Planning Consultancies and other players in the Construction Sector who employ our members and support their membership and participation in the IPI.

NEW FELLOWS AND A NEW HONORARY MEMBER APPOINTED TO THE INSTITUTE

The Council are very pleased to have appointed **Mr Paul Hogan FIPI**, **Ms Mary Crowley FIPI**, **Mr John Spain FIPI** and **Ms Deirdre Scully FIPI** as Fellows of the Institute in recognition of their significant planning experience, contribution to planning and service to the Institute.

We were also very pleased to mark the retirement of a true stalwart of the Institute for many years, **Mr Philip Jones FIPI** by appointing him as an Honorary Member of the Institute. Uniquely, our former Executive Director Mr Sean O'Leary has written a tribute to Philip, included in this report. I very much look forward to the opportunity to presenting these Fellowships and Honorary Memberships as soon as public health restrictions make this possible.

BEREAVEMENTS

The Council recorded with very deep regret the death of **Mr Michael Bannon**, **Mr Andrew Hind** and **Mr Paddy Keogh** during the year. On behalf of our Council and Members I have written to each family. We are very pleased to include an obituary to each at the end of this Report and our thanks to Berna Grist, Niall Cussen and Terry Prendergast for taking the time to prepare these important tributes for publication in the report. As President, I extend my sincere condolences to any Member who has lost a loved one during the year.

IRISH PLANNING INSTITUTE HEAD OFFICE

Our Executive Team, ably led by our **Executive Director Ms Orla Purcell** in our new Head Office continues to progress from strength to strength. Orla is supported in her role by **Ms Michelle Ball**, Policy and Membership Coordinator and **Ms Allison Fox**, Administrator.

The Institute is indebted to the core staff for the professionalism and dedication with which they undertake their duties. I am personally very grateful to our Executive Director for her support for my Presidency, dedication to our Members and her energy and ambition for the Institute.

CONCLUSION

The strength of any membership organisation lies in effective governance and a vibrant membership body. The Irish Planning Institute has been fortunate to enjoy both. I inherited an Institute in robust financial health and with growing membership numbers across all categories and greatly increased membership engagement from my predecessor **Joe Corr**. I pay tribute to all the work Joe carried out on behalf of the Institute much of which as really begun to bear fruit.

As I reflect, I would like to thank everyone who has participated in Institute activities this past year. In particular I would like to pay tribute to our **Vice President Brian Keaney** for his support and sound advice, our **Honorary Treasurer Ciara Kellett**, our **Honorary Secretary Yvonne McMahon** as well as colleagues on Council and our Committees whose dedication to the Institute, the Planning Profession and our Members inspires my Presidency.

Dr Conor Norton MIPI

Irish Planning Institute President 2020 and 2021

November 2020

2. REPORT OF THE EXECUTIVE DIRECTOR

This is the fourth report I have had the honour of writing as Executive Director for the Annual Report of the Irish Planning Institute. It is the first - and hopefully the last - report I will be writing during a global pandemic.

This year marked the first year of the current Council who were elected following a tightly fought online election held before last year's AGM. This was the first time Members had the opportunity to vote online and we were delighted to attract candidates of such a high calibre showing a genuine interest in the governance of the Institute and the future of the Planning Profession.



A STRONG START

The Institute got off to a strong start during the year collaborating with the Royal Institute of Architects in Ireland to deliver three Seminars promoting high quality density delivered in Dublin, Cork and Limerick. This was followed by the Irish Planning Awards held in the Westin Hotel which attracted unprecedented interest and was a sell-out event.

COVID-19

The arrival of Covid-19 and public health restrictions required IPI staff to work remotely from home from 12 March. During the initial stages of lockdown, we collaborated closely with our Members in the Department of Housing, Planning and Local Government to ensure as far as practical the ongoing operation of the Planning System. The Executive is grateful to our Members and colleagues in the Department for collaborating with us to keep our membership body informed and respond to their queries in an efficient and practical manner.

A silver lining of the pandemic was the launch of our online CPD Programme attracting hundreds of Planners from all over on a weekly basis for 2 hour CPD sessions every Friday. I extend my thanks to all our Council Members who chaired each session, to colleagues in the Office of the Planning Regulator for their support and every Member and Professional who gave so generously of their time to help us deliver this CPD Programme online.

STRONG MEMBERSHIP RETENTION AND ENGAGEMENT

The Institute has benefitted greatly from a growing Membership Body, increasingly engaged with our Events Programme and Policy Work. Membership has expanded over the past few years with ever increasing membership signifying a strong appetite in the development of the Planning Profession and participation in Planning Policy. Membership retention has greatly improved in recent years, facilitated by many Employers of Planners in the Public and Private Sectors. There has been very strong interest from Members in serving on IPI Committees and our Council.

Facing into unprecedented challenges for the Planning Profession, the Irish Planning Institute, like other professional bodies in the built environment, relies heavily on Membership Subscriptions to fund its core operations, particularly during the pandemic as public health restrictions prevent the delivery of our Planning Conferences. We extend our thanks to all Members and Employers of Planners who have paid their subscription on time and this will be further incentivised by our Membership Offering for 2021.

A RENAISSANCE OF PRIVATE SECTOR ENGAGEMENT

Notwithstanding the very high level of planning activity and heavy workload in the Private Sector, the Institute welcomes the renewed interest in its activities and policy work from Members working in Private Practice. The Private Sector Committee, revitalised and focussed under the stewardship of Mary MacMahon has been particularly active this year in informing our CPD Programme.

ENGAGEMENT WITH STAKEHOLDERS

It has been an honour for me to represent the Institute with our President at various stakeholder meetings throughout the year.

The **Construction Sector Group** is made up of representatives of key industry bodies, as well as senior representatives of relevant government

departments and agencies with responsibilities for policy and for the delivery of infrastructure and is chaired by the Secretary General of the Department of Public Expenditure and Reform. The group reports to the Minister for Public Expenditure and Reform. The President and the Executive Director participate in the Construction Sector Group.

The **National Planning Knowledge Group** is an Advisory Board to the **Office of the Planning Regulator** in meeting its statutory mandate in relation to education, research and training. The Group includes experts from third level institutes, planning authorities, planning representative associations and relevant state bodies. The Executive Director participates in the **National Planning Knowledge Group**.

A NEW OFFICE

A major objective of the new Council was achieved when the Institute moved to its new premises on Lower Fitzwilliam Street. Implementation of this successful move was a significant activity project managed by the IPI Executive during the course of the summer. We very much look forward to welcoming Members to our new premises as public health restrictions are lifted.

SUPPORT FROM THE COUNCIL

The Executive acknowledges with sincere thanks the support from the President, Officers of the Institute and Council. We are grateful to and inspired by Members working across the Planning System who have stepped up and become involved with the Irish Planning Institute, particularly during a year of such unforeseen difficulty for the Planning Profession and wider society. Finally I pay tribute to the hard work and unfailing support of my two exceptional colleagues in Head Office Michelle Ball and Allison Fox.

Orla Purcell

Executive Director, Irish Planning Institute

November 2020

3. REPORT OF THE HONORARY TREASURER

Finance and General Purposes Committee

- Ciara Kellett MIPI – Convenor and Honorary Treasurer
- Dr Conor Norton MIPI
- Brian Keaney MIPI
- Yvonne McMahan MIPI
- Joe Corr MIPI
- Brendan Allen FIPI

I am pleased to present the Annual Accounts for the Irish Planning Institute for the Financial Year 1 October 2019 – 30 September 2020 which are appended in the back of the report.



COVID-19

The arrival of Covid-19 and necessary public health restrictions had a very significant negative impact on the Financial Performance of the Institute in the reporting period. The Council were obliged to postpone our flagship conferences impacting our projected income by approximately €150,000. This income loss was somewhat mitigated by strong CPD income generated before Covid 19 with CPD Events on SHD, Density, Environmental Impact Assessment and Strategic Environmental Assessments held in the first two quarters of the Financial Year and the Irish Planning Awards. After the first lock down staff worked remotely from home, focussing initially on providing much needed information about the Planning System and free online CPD to our Members and the wider Planning Community. The overall income dropped from €375,346 to €325,930. Forecast expenditure was cut inline with this and the Institute accessed government wage supports for its payroll costs. Notwithstanding a significant loss of revenue, the Institute recorded a small profit at the end of the year, reflecting a reduction in expenditure in line with reduced costs.

CASH FLOW

Membership grew substantially during the year strengthening our core income. Cash flow from Memberships has improved with an increased number of larger planning employers paying employee professional fees to the Institute directly. Nonetheless staff time and overhead focussed on collection of subscriptions remains high.

Free Member Only online CPD will be introduced from February 2021 to incentivise Members to pay subscriptions promptly. The Council acknowledge and thank the Executive for their diligent work in credit control resulting in an increase of cash equivalents held by the Institute to €218,406 from €185,645 at year end. This figure continues to improve. The Council also acknowledges the key role played by Employers of Planners who pay their staff subscriptions directly.

NEW PREMISES

Covid 19 freed up an unprecedented amount of office space and the Finance Committee were pleased the Council approved its recommendation for the Institute Head Office to relocate from Great Strand Street to a new premises on Lower Fitzwilliam Street. Accessible on public transport, located near government buildings, with a ground floor on street premises, Members will be well served by our new location for years to come.

FINANCE AND GENERAL PURPOSES COMMITTEE

My role as Honorary Treasurer was supported at all stages by Members of the Finance and General Purposes Committee who met three times during the year. On behalf of the Committee, I would like to thank Orla Purcell our Executive Director and Allison Fox our Administrator for their dedication, hard work and relentless focus on the financial viability of the Institute. The dedicated and expanding service provided by Head Office to IPI Members continues to serve both the Institute and the Planning System well.

APPOINTMENT OF AUDITORS

Following many years work with Anne Brady McQuillans DFK now Crowleys DFK, I am pleased to recommend the appointment of new auditors for the Institute Dermot O'Malley and Co in line with best Corporate Governance practice.

Ciara Kellett MIPI

Honorary Treasurer 2020 and 2021



4. REPORT OF THE HONORARY SECRETARY 2019 / 2020

The report covers the period 1st October 2019 until 30th September 2020. The Council is the governing body of the Institute. A new Council was elected to the Institute in December 2019 and announced to Members at the Annual General Meeting on Thursday 12 December 2019.



Outgoing Council – retired 31 December 2019

President – Joe Corr MIPI
 Vice-President – Conor Norton MIPI
 Hon. Secretary – Ciara Kellett MIPI
 Hon. Treasurer – Yvonne McMahan MIPI

Council Members: Paul O'Neill MIPI, Gerry Sheeran FIPI, Brendan Allen FIPI, Deirdre Fallon MIPI, Iain Douglas FIPI, Henk van der Kamp FIPI, Linda Fox-Rogers MIPI, Elaine Edmonds

New Council – First Meeting Thursday 16 January

President – Conor Norton MIPI
 Vice-President – Brian Keaney MIPI
 Hon Secretary – Yvonne McMahan MIPI
 Hon Treasurer – Ciara Kellett MIPI
 Immediate Past President – Joe Corr MIPI

Council Members – Mary Mac Mahon MIPI, Stewart Logan MIPI, Anthony Abbott-King MIPI, Colm Ryan MIPI, Paul O'Neill MIPI, Iain Douglas FIPI, Sarah Newell MIPI, Malachy Bradley MIPI

Attendance

Joe Corr: 5 out of 7 Meetings
 Conor Norton: 6 out of 7 Meetings
 Ciara Kellett: 6 out of 7 Meetings
 Yvonne McMahan: 7 out of 7 Meetings
 Brian Keaney: 5 out of 5 Meetings
 Mary Mac Mahon: 5 out of 5 Meetings
 Stewart Logan: 5 out of 5 Meetings
 Anthony Abbott King: 5 out of 5 Meetings
 Sarah Newell: 3 out of 5 Meetings
 Colm Ryan: 4 out of 5 Meetings
 Paul O'Neill: 6 out of 7 Meetings
 Iain Douglas: 6 out of 7 Meetings
 Malachy Bradley 3 out of 3 Meetings

Committee Convenors for the period:

Colm Ryan – Membership and Professional Practice Committee

Mary Mac Mahon – Private Sector Committee

Stewart Logan – Public Sector Committee

Anthony Abbott King – Policy and Research Committee

Iain Douglas – Technical and Education Committee

Paul O'Neill – Marine Planning Committee

COUNCIL MEETINGS

Meetings have been held every second month for the report period. Following the introduction in April 2020 of public health measures to prevent the spread of Covid-19, the Council Meetings were held via the 'Zoom' video conferencing platform.

EVENTS

The AGM on the 12th December 2019 was well attended. For 2020 the AGM will be online.

There was a strong events programme at the start of the year, organised by the outgoing Council including Seminars on EIA, Density, the Planning Awards. Following the introduction of Covid 19 the Institute moved its CPD Programme Online achieving record attendance and membership engagement.

To keep informed of the numerous key changes within planning over the year, the Institute met with the new Chief Planner Paul Hogan, the Planning Regulator Niall Cussen, and politicians ahead of the formation of the new government and the appointment of new Minister of State with responsibility for Local Government and Planning, Peter Burke TD. The Institute also participated on the Construction Sector Group.

I would like to thank the Council for their work over the last this and in particular to our President Dr Conor Norton who has continued to raise the profile of the IPI and champion for Planning, Planners and the Planning system.

The work could not be carried out without the support and professionalism of the Executive: Orla Purcell, Michelle Ball and Allison Fox. I would like to formally thank them for their professionalism and dedication to the interests of our Members at all times throughout the year and their successful move to a new premises for the Irish Planning Institute.

AND FINALLY

The Institute continues to play a major role in representing the planning profession and championing the Planning System and needs of Planners in Ireland. Judging by the high level of engagement from Members and other stakeholders, either informally or formally, this role is acknowledged and appreciated by those involved in implementing the planning system in the country and, with the support of our Members, we expect that this will continue into 2021 and beyond.

Yvonne McMahan MIPI

Honorary Secretary 2020 and 2021



5. REPORT OF MEMBERSHIP & PROFESSIONAL PRACTICE COMMITTEE

Convenor: Colm Ryan (MKO)

Committee:

- Stephen O’Sullivan (An Bord Pleanála)
- Stephen Walsh (Department of Communications, Climate Action and Environment)
- Odran Reid (TU Dublin)
- Tricia O’Sullivan (TPlan)
- Sarah Moran (An Bord Pleanála)
- Roisin Burke (Fingal County Council)
- Joe Corr (Corr & Associates)

The Membership & Professional Practice Committee (MPPC) met six times between 1st October 2019 and 30th September 2020.



The MPCC Convenor presents recommendations of the MPPC to the Council for review and these may be accepted or referred back to the committee for further consideration. At times additional information is requested from the applicant either in relation to the education or professional experience post qualification. The process thus ensures that all applications are considered in depth. This process is facilitated by the fact that the membership of the committee includes practitioners from private and public practice as well as education. Student applications are normally only accepted from students who are enrolled in a programme that is accredited by the Institute.

ROLE OF MPPC

- Develop and approve workplan with IPI Council
- Access applications for membership of the Institute
- Formulation and application of rules and regulations on general membership policy
- Framing of rules and regulations for professional conduct of Corporate/ Fellow members
- Assessment of any allegations of unprofessional conduct and on the taking of disciplinary action in any case
- Implementing the membership recruitment and retention strategy
- Advancing and implementing proposals for professional recognition

PROFESSIONAL CONDUCT

No complaints were received in this report period.

MEMBERSHIP APPLICATIONS 2020

2020 marked a strong year for Membership of the IPI. A total of 154 applications were reviewed between 1st October 2019 to 30th September 2020. Of this, 128 (83%) were approved for membership. Ten of these were members upgrading to Corporate membership, two were members elected to Fellowship and one elected to Honorary Membership.

A 31% increase of successful membership applications were recorded in 2020 in contrast to the 98 applications approved in 2019. Notably, Corporate Membership applications approved increased by 68%. Student membership applications increased by 43% in 2020. A significant number of these applications can be attributed to the extensive CPD programme delivered by the Institute in 2020.

Breakdown of Membership Applications Approved by Council from 1st October 2019 to 30th September 2020

Student – 57

Graduate – 19

Corporate – 49

Affiliate – 0

Fellow – 2

Honorary – 1

A small number of applications received from 1st October 2019 to 30th September 2020 are still under review.

HONORARY MEMBERSHIP

Congratulations to Mr Philip Jones on his election as an Honorary Member of the Institute. Honorary membership recognises Philip's significant contribution to the planning profession during his extensive planning career. The Institute would like to wish Philip the best in his retirement.

FELLOWSHIP

Congratulations to our two newly awarded fellows appointed in recognition of their contribution to the development of the Institute and their planning experience obtained to date.

Newly appointed Fellows of the IPI are:

- Mr Paul Hogan FIPI
- Ms Mary Crowley FIPI
- Ms Deirde Scully FIPI
- Mr John Spain FIPI

2021 WORK PROGRAMME

The MPCC will continue to deliver on its key responsibilities while also devising new measures to ensure consistency of membership recommendations. Furthermore, the MPCC will endeavour to ensure the membership process is as efficient and user friendly as possible.

Colm Ryan MIPI

Membership & Professional Practice Convenor

6. REPORT FROM THE PRIVATE SECTOR COMMITTEE

Convenor: Mary MacMahon – John Spain Associates

Chair: Emma Flanagan – Cairn Homes

Members

- Karl Kent:
Kent Doyle
- Susan Cullen:
McCutcheon Halley
- Niall O'Byrne:
Marlet
- Sorcha Turnbull:
Brady Shipman Martin
- Lizzie Donnell:
Tom Phillips & Associates

The Private Sector Committee made a very significant contribution to the Policy Work and CPD Programme of the Institute during 2020. Under the stewardship of Mary Mac Mahon and Emma Flanagan a new Committee was formed following a working breakfast held for Private Sector Members in February 2020.



Covid 19 had a major impact on the work of individual Committee Members and the role of the Committee within the Institute. Mary Mac Mahon as Convenor participated and inputted into high level Meetings with the Department of Housing, Local Government and Heritage during the lockdown to advocate for the interests of Planners working in the Private Sector and the successful reopening of the Planning System.

The Private Sector facilitated the delivery of significant aspects of the CPD Programme the Institute delivered online from April onwards. In particular, the two CPD Sessions on **Planning Law**, the session on **Viability and Feasibility in Planning** and the Development Management focused session on **Daylight, Sunlight and Wind** were conceived by the Private Sector Committee and attracted record attendance from IPI Members across the Planning System.

A discussion paper prepared by the Private Sector Committee on **Lessons Learned from the SHD Process** formed the basis of a submission made by the Council to the **Joint Committee on Housing, Local Government and Heritage**. Moving into 2021 the Committee will pay close attention to new planning legislation, the ongoing operation of SHD, the transition of Large-Scale Housing Applications back to Planning Authorities in 2022. The Committee will also continue to play its part in delivering meaningful CPD to IPI Members across the Planning System.

Mary Mac Mahon MIPI
Private Sector Convenor



7. REPORT FROM THE PUBLIC SECTOR COMMITTEE

Convenor: Stewart Logan –
Department of Housing, Local
Government and Heritage

Members

- Liam McGree
Waterford County Council
- Nicholas O’Kane
Cavan County Council
- Clare Bannon
EMRA
- Angela McEvoy
Laois County Council
- Brian McCarthy
Clare County Council



Covid-19 had a major impact on the work of the Public Sector Committee in 2020. Following the launch of the Annual Planning Conference scheduled for April in Wexford, public health restrictions required the postponement of the Conference until June 2021. During the first lockdown period, the Committee facilitated important feedback to the Institute on the operation of the Planning System and Planning Departments during an unprecedented period for Irish Planning.

The Committee also contributed to a new CPD Programme delivered by the Institute online which attracted hundreds of Planners from across the Country. CPD sessions proposed by Committee Members included sessions on **Rebooting Towns and Villages, Resilience in Urban Design, Delivery and Implementation in Planning, Lessons Learned from An Bord Pleanála in Infrastructure and Housing Applications.**

The Committee also contributed to an important IPI Submission on **Strategic Housing Development** to the **Joint Committee on Housing, Planning and Local Government.** Moving into 2021 the Committee is looking forwards to the resumption of the IPI flagship events that it supports the IPI Executive in delivering including the Annual Planning Conference and the Autumn Planning Conference. The Committee also looks forward to the opportunity to share the experience of public sector planners with other IPI Committees and Councils and to helping shape the policy debate, bringing much needed public sector expertise to the debate.

Stewart Logan MIPI

Public Sector Convenor



8. REPORT OF POLICY & RESEARCH COMMITTEE

The IPI Policy & Research Committee objective is to shape the direction of planning policy in Ireland through advocacy and to enhance the research capacity of the Institute and of the profession through independent and joint research. In 2020 the Committee consisted of the below members working in the public, private and semi-state sectors.

Convenor and Chair:
Anthony Abbott King

Members:

- Henk van der Kamp
RW Nowlan & Associates
- Paula Galvin
McCutcheon Halley
- Stephen Blair
John Spain Associates
- Sinead O'Malley
Coillte
- Joanna Kelly
Louth County Council

Since the beginning of the year, the Policy and Research Committee met on three occasions. The Committee is aiming to meet on a more regular basis in 2021 in advance of scheduled Council meetings.



POLICY & SUBMISSIONS

The Policy & Research Committee has responsibility for the organisation and research of submissions for approval by Council. One of the key activities of the Institute is representing the planning profession and responding on its behalf in relation to upcoming legislative changes and policy guidance that emanate from Government. In general, submissions are prepared in consultation with the membership of the Institute and with direct input of the relevant Special Interest Fora. Full and active participation by members in the drafting and review of submissions is essential to ensure that representations made by the Institute capture the views of members and the profession as a whole. For that reason, the Institute is sincerely grateful to all members who participated in the drafting of submissions in any way.

The following is a list of IPI submissions made in 2020:

- General Scheme of the Housing, Planning and Development Bill 2019 (January)
- Draft Wind Energy Development Guidelines (February)
- Sustainable Mobility Policy Review (February)
- National Policy on Architecture, Places for People (March)
- Draft National Marine Planning Framework (Marine Planning Committee led on this Submission)

Before the end of the year, the Policy & Research Committee are also preparing to make submissions on the following:

- Draft Development Plan Guidelines
- Draft Housing Need Demand Assessment Guidelines

STRATEGIC PRIORITIES

At the beginning of 2020, the Committee identified three strategic policy priorities that would be further explored during the Committee's two-year term.

- Climate Action
- Fiscal Policy and Viability
- Renewing the Planning System

IPI POSITION PAPERS

The IPI policy position papers were designed in 2016 to reinforce the professional value of planners and provide a clear statement on the IPI's direction for planning. Since 2016, a significant number of new policy and guidance documents have been introduced, and the Committee agreed a review was necessary to ensure our policies are up to date. A methodology has been agreed, and this work will continue into 2021.

INDEPENDENT RESEARCH AND BRIEFING OPPORTUNITIES

The Covid-19 pandemic presented an enormous challenge to society, economy and the built and natural environments in Ireland. The Institute surveyed the membership to gather members opinions on the impacts of the pandemic on places and our planning system. The Institute has prepared a position policy entitled Planning for Recovery. This policy will be central to the Institute's efforts to inform and influence policy and practice for a rapid and sustainable recovery. The findings will also inform other Institute policy going forward.

In 2020, the IPI with the support of the Policy & Research Committee will commence a new research project, Planning for Climate Action. The project aims to support and promote change in planning policy and practice in climate action, and to improve awareness among planners, the community, and policy makers of the critical role planning must play in climate action. This project will develop a new, overarching policy for the IPI. It is anticipated that the final policy will be published in May 2021.

2021 WORK PROGRAMME

The Committee will continue to progress its three strategic priorities and deliver on its key responsibilities. The Committee has identified numerous specific objectives for completion in the forthcoming year:

- The Committee plans to develop a strategy to drive further interest in the journal of the Institute Pleanáil
- Continue our review of the IPI Policy Position Papers
- Progress actions in the strategic priorities identified

Anthony Abbott King MIPI

Convenor, Policy & Research Committee



9. REPORT OF TECHNICAL & EDUCATION COMMITTEE

Convenor: Iain Douglas FIPI

Members:

- Paula Russell MIPI (Chair)
University College Dublin
- Gerry Sheeran FIPI
- Tim Walsh MIPI
Wicklow County Council
- Jeanette Fitzsimons MIPI
University College Cork
- Ciaran Tracey FIPI
- Lara Gough MIPI
Waterford County Council
- David O'Connor MIPI
Technological University Dublin
- Michelle Breslin MIPI
Dun Laoghaire Rathdown
County Council

The Technical & Education Committee met 6 times between October 2019 and September 2020.



ROLE OF THE TECHNICAL AND EDUCATION COMMITTEE

The Committee is responsible for:

- Continuing Professional Development (CPD) policy, implementation and oversight;
- Assessing and awarding credits for courses and events (this has been mainly delegated to head office).
- Implementation and monitoring of the Education Guidelines;
- Developing a calendar of CPD events;
- Accreditation of planning courses;
- Public education and awareness.

ACCREDITATION OF PLANNING COURSES

UCC and UCD's Accreditation of their Planning Programmes expired in July 2019. Two accreditation panels were formed to assess the accreditation of UCD and UCC. These panels comprise a member of the T&E Committee, a member from the private sector, a member from the public sector and one from academia.

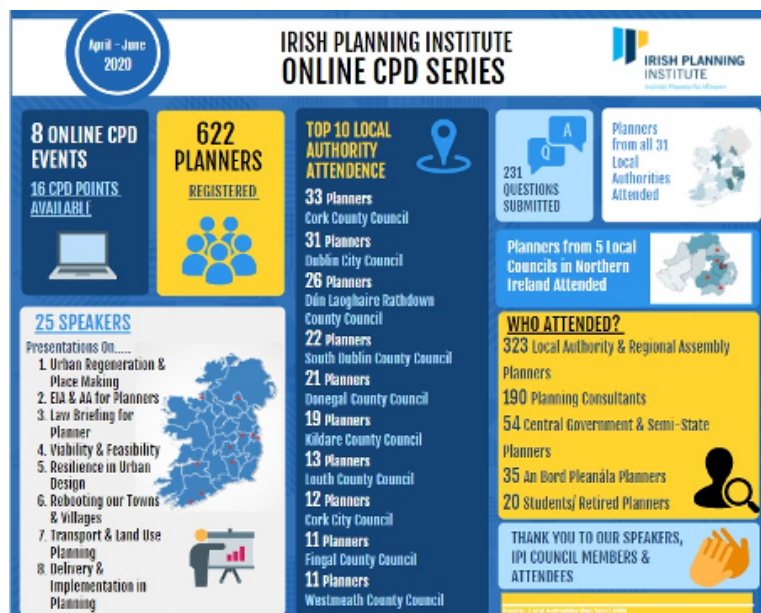
In 2020, the Institute was pleased to accredit Masters in Planning and Sustainable Development in University College Cork for a further period of five years until May 2025 as well as BSc in City Planning & Environmental Policy + Accelerated Masters in Regional and Urban Planning (MRUP); the Masters in Regional & Urban Planning (MRUP) in University

College Dublin for a further period of five years until July 2025. Thank you to the accreditation panels, staff and students of the respective planning schools for their cooperation and support during the accreditation process.

CONTINUOUS PROFESSIONAL DEVELOPMENT (CPD)

The Covid-19 pandemic resulted in the IPI delivering training to our members online. The move to online CPD allowed the Institute to deliver accessible training to Members across the country. By leveraging technology, the Institute were very pleased to attract record numbers to our online events for which we received positive feedback.

An extensive IPI CPD programme has been delivered in 2020 that covered a myriad of important topics. The Committee would encourage all members to log their CPD points obtained throughout 2020 through the IPI website www.ipi.ie. As illustrated below, the free online CPD delivered between April and June 2020 was an enormous success.



The Institute, supported by the T&E committee are delighted to continue delivering training online into 2021. Four Member only online CPD events will be delivered free of charge to members in good standing with the Institute in 2021.

The Committee have identified several CPD seminars for 2021 that will be incorporated into the IPI 2021 CPD calendar.

IT CARLOW

During the course of 2020, the T&E Committee liaised closely with IT Carlow to promote and support, the launching of a new part-time programme offered by IT Carlow for the 2021 academic year entitled 'On-site wastewater treatment and disposal'. This programme has been re-scheduled to commence in January 2021 and will be offered through an on-line weekly lecture series over 15 weeks. Further details can be found on the IPI website.

MENTORING SCHEME

Following an initial successful trial in 2017, it has been agreed to establish the mentoring programme, on a more permanent basis. The scheme matches planners at all stages of their career with senior planning professionals for a period of six months. The scheme consists of nine pairs from a range of backgrounds in planning. Thank you to all the Mentees and Mentors who kindly volunteered to participate in the scheme.

2021 WORKPLAN

The Committee will continue to deliver on its key responsibilities. A number of key actions have been identified for the forthcoming year, including:

- Review of the Continuous Professional Development guidance note.
- Liaise with the Marine Planning Committee on marine planning education and training requirements for planners.

Iain Douglas FIPI

Convener, Technical & Education Committee

10. REPORT OF MARINE PLANNING COMMITTEE

The Committee comprises a group of individuals with a broad range of expertise from across planning in Ireland, all of whom have experience in dealing with planning in the marine environment.

The committee consists of:

Convenor: Paul O'Neill MIPI,
Department of Housing, Local
Government and Heritage

Members:

- Robert Fennelly MIPI (Chair) –
Southern Regional Assembly
- Paul Lawlor MIPI
TU Dublin
- Heather Ritchie MIPI
Ulster University
- Sybil Berne MIPI
MacCabe Durney Barnes
- Alan Di Lucia MIPI
Mayo County Council
- Stephen Kay MIPI
An Bord Pleanála
- Liam Bowe MIPI
Wexford County Council
- Anne Marie O'Connor MIPI
Office of the Planning Regulator
- Mary Mac Mahon
John Spain Associates



The Marine Planning Committee has been extremely active over the past year and, in its first year, met on five occasions.

The Marine Planning Committee is a new committee of the Institute established at the 2019 AGM to reflect the growing importance of Marine Spatial Planning and to ensure that the Irish Planning Institute is central to the development of this new aspect of spatial planning in Ireland. The role of the Marine Planning Committee is to contribute to and advance the development of the Institute's Marine Planning policy, as well as promote awareness of Marine Spatial Planning amongst planners, stakeholders and the general public. It is also responsible for developing and promoting training and education for members in the field Marine Planning. It is critical that, as 2021 looms large, planners working in areas that interact with the marine environment understand the significant legislative and policy changes that are occurring that will have an impact on their work.



NATIONAL MARINE PLANNING FRAMEWORK

The Marine Planning Committee assumed responsibility for the development of the Institute's marine planning policy and will assist Council in framing more informed evidence-based policy submissions in this area going forward. The committee's first task in 2020 entailed immediately coordinating a policy submission in response to the public consultation stage of the draft National Marine Planning Framework. The committee worked extensively on this submission and I would like to take this opportunity to thank them all for their invaluable contributions.

ENGAGING WITH KEY STAKEHOLDERS

A key objective of this Committee is to engage with relevant key stakeholders in Marine Spatial Planning. The Committee has engaged directly with representatives from the Marine Planning Unit in the Department of Housing, Local Government and Heritage throughout the year in order to discuss how the Institute can assist with training and skills development arising from the requirements of any new marine planning policy and legislation.

In addition, the Committee has engaged with the Marine Institute of Ireland to foster stronger relations and to learn about its marine related research and development. It is expected that the Committee can, in turn, feed back into the work of the Marine Institute and a permanent bilateral relationship can emerge as a result.

MARINE PLANNING EDUCATION AND TRAINING

A key priority of the Committee is to develop training and education in the area of Marine Planning. The Committee intends on organising a marine planning awareness event in the first quarter of 2021 to inform planners of upcoming legislative and policy changes, as well as generally promoting Marine Planning amongst IPI Members. As further Marine Planning legislation and policy is finalised in the coming year, the Committee will identify specific training requirements and develop continuous professional development seminars for Planners.

The Committee actively engages with the Technical & Education Committee on training and education matters to ensure a proactive and collaborative approach on this important matter. A key action completed in conjunction with the Technical & Education Committee involved undertaking an audit of what marine planning education is currently taught on IPI accredited planning courses. The results of this audit will enable both Committees to understand what skills graduates are equipped with in the realm of Marine Spatial Planning.

MEMBERSHIP

Representatives from the Marine Planning Committee met with the Convenor of the Membership & Professional Practice Committee to discuss the merit of broadening the Affiliate membership category to permit membership for suitably qualified personnel who work closely with the planning profession in Marine Spatial Planning. As Marine Spatial Planning is an emerging area, the Committee will be undertaking further research and discussions in this area.

GOING FORWARD

2021 will mark a pivotal year for Marine Spatial Planning in Ireland as the National Planning Framework is published and the upcoming draft Marine Planning and Development Bill is released. The Committee will continue to deliver on its key responsibilities and strive to progress its work in the forthcoming year.

Paul O'Neill MIPI

Convenor, Marine Planning Committee



11. REPORT OF BRANCH COMMITTEES

Branches Convenor

Sarah Newell MIPI

The Branches Convenor seeks to help and support Branch Activities - organising focussed events/CPD for branches, linking interests to a bespoke CPD programme and make it relevant for Branch members. There are 7 branches (Greater Dublin, Cork, Mid-West, Western, Northern, Midlands, North-East).



A pilot survey was conducted in May 2020 on the following three questions:

1. How can we raise awareness of planning updates, news and information?
2. Ideas on organised field trips once Covid restrictions lifted.
3. In depth CPD, Bitesize CPD (over Zoom). Topics relevant to regional Branch members

Some useful feedback for future CPD programming included themes relating to a rural planning focus, business skills for planners, communication skills, conflict resolution, giving evidence at oral hearings, project management for planners, negotiation and influencing skills for planners, housing design for planners in light of substantial SHD activity, planning for daylight and sunlight, 3d photomontages. Some of these issues have been successfully addressed by CPD events already.

In terms of branch awareness suggested communication channels included increasing twitter activity, having a quarterly newsletter at Branch level and a possible dedicated forum on the IPI website platform. The Branches Convenor is dedicated to assisting Branches with sponsorship or resource support to enable information dissemination in relation to planning and urbanism. This year we are proud to support the Cork Branch in sponsoring the UCC Planning Society Conference and would welcome submissions from other Branches to continue the good work undertaken to date.

While Public Health Restrictions were a major interruption to branch activity during 2020, regional events organised by the IPI Head Office early in the year attracted high attendance figures. These included an event on **Environmental Impact Assessment and Appropriate Assessment** in Cork and two events on **Density** in Limerick and Cork. High attendance at these events, exceptionally strong regional attendance at IPI CPD Events held online during the year point to a strong membership and opportunity for branches in years ahead. It is important for IPI Members outside Dublin to be able to access CPD Events and the Branches will be pleased to note the commitment of Council to provide four free CPD Events online to IPI Members in good standing in 2021. We also look forward to the return of flagship conferences and organising local events at branch level for IPI Members.

Sarah Newell MIPI

Branches Convenor



12. REPORT ON EUROPEAN COUNCIL OF SPATIAL PLANNERS (ECTP-CEU) AND INTERNATIONAL INITIATIVES

Henk van der Kamp FIPI

ECTP-CEU Honorary President and
joint IPI Delegate.

IPI is a founding member of ECTP-CEU (www.ectp-ceu.eu) and has two places for delegates on the General Assembly. Traditionally, two General Assembly meetings are held each year and during 2020 it was planned to have a meeting in Bergen (Norway) in May and in Athens in the autumn. However, neither of the two events happened due to the Covid pandemic. Instead, a zoom virtual GA meeting took place in May. It was successful although brief. At that meeting the retirement of the secretary Julian Hills was noted and the new secretary Martine Coets-Gaibili was introduced to the members. The secretary is the only (part time) staff member of ECTP-CEU. A second general assembly took place, again by zoom in October. It is still hoped that by next year we can go back to physical meetings and the member associations in Norway and Greece have both agreed to keep their invitations for hosting the General Assembly meeting alive. Hopefully therefore the next GA meetings in 2021 will take place in Bergen and Athens.

During the year the ECTP welcomed the initiative by the Ministers responsible for Urban Matters within the EU of revising the 2007 Leipzig Charter. The aim of the Leipzig Charter 2007 was to establish a city-wide Integrated Urban Development in order to strengthen and further develop European cities. The ECTP collected opinions from the member associations and submitted a position paper on the Charter. The renewed Leipzig Charter and the Urban Agenda for the EU implementation document will be adopted by the informal Council of Ministers on Urban Matters in Leipzig on 30 November 2020. The relevant documents can be found on the ECTP website.

The European Planning Awards that was due to take place in 2020 was moved to 2021 and may be combined with the next Biennial of Towns and Town Planners. The most recent biennial took place in Plymouth in 2019 so the next event is due in 2021. The general assembly accepted my suggestion to carry out a detailed evaluation of the biennial event as such. This is likely to happen through a special zoom virtual meeting of member associations early in the new year. The reason that such an evaluation is important is because the last few biennial events have struggled in terms of numbers of entries and delegates. There is a risk that – as was evident in Plymouth – the biennial becomes more like an international conference of academic papers rather than the collection of projects accompanied by an exhibition, that it once was.

During the most recent General Assembly in October a new manifesto was agreed specifically addressing the consequences of the Covid pandemic for the economy and society. The main purpose of the manifesto is to make clear that spatial planning is an essential discipline in addressing the medium and long term consequences of the pandemic on economies and communities across Europe. The draft manifesto was presented to the General Assembly. The manifesto has the title: 'ECTP-CEU 2020 declaration for an inclusive and just post-covid future for all communities' and is written as a 24 point declaration.

While many of these 24 points are necessarily 'high level', the document does link these principles to key documents such as: the 'UN Habitat New Urban Agenda', the (new) 'Leipzig Charter', as well as the ECTP's own 'Charter of European Planning'. These are important documents that are worthwhile for planners to read. Not enough time was allowed to refer the draft manifesto to Council for consideration in advance of the General Assembly meeting as it was circulated with the papers a short time before the meeting. Given the urgency of the topic it was agreed to accept the Manifesto. The Manifesto will be referred to as 'Re-Start-Europe'.

Together with joint delegate and ExCo member Rachel Ivers, I look forward to increased communication within ECTP during 2021 as the virtual meetings make this easier to achieve.

Henk van der Kamp FIPI

ECTP-CEU Honorary President
and joint IPI Delegate.





IRISH PLANNING AWARDS 2020

Kindly sponsored by

 **Fáilte Ireland**
National Tourism Development Authority

 An Roinn Tithochta,
Pleanála agus Rialtais Aitiúil
Department of Housing,
Planning and Local Government





IN MEMORIAM

Michael J Bannon

Andrew Hind

Paddy Keogh

Michael J. Bannon (1940 – 2019) was born and grew up in west County Cavan. Having obtained a BA in Geography and Archaeology at University College Dublin, he married Pauline Gorman and they emigrated to Edmonton, Canada where he undertook a master's degree at the University of Alberta before returning in 1967 with new baby Michelle to join the staff of An Foras Forbartha, the national institute for physical planning and construction research.

Here Michael was involved in some of the earliest Irish planning research. He was awarded a PhD in 1972 by Trinity College Dublin for his innovative work on the structure and development of office activities, a condensed version of which was published by the Foras in 1973 under the title *Office Location in Ireland: the role of Central Dublin*.

In 1974, Michael made the logical transition to academia, joining the staff of the embryonic Planning School in UCD where his particular research and teaching interests were planning history and regional development. His edited collections of essays, *The Emergence of Irish Planning 1880-1920* (1984) and *Planning: the Irish Experience 1920-1988* (1989), will be well known to all members of the IPI who are graduates of the MRUP degree programme. He established the Services Industries' Research Centre in UCD Richview and was much in demand as an evaluator for national and European projects.

In 1996, Michael was appointed Professor of Regional and Urban Planning. In this position, he oversaw the doubling of student numbers to meet the demand for professional planners during the boom period of the Celtic Tiger era and also established a doctoral research programme in planning. Even after his formal retirement in 2002, he continued to contribute his expertise to studio projects in the Planning School.

Michael and Pauline had five children, two daughters and three sons, and lived in Clontarf where his funeral Mass was celebrated on 21 December in St. Anthony's Church.

Dr. Berna Grist MIPI

Adjunct Professor,
School of Architecture,
Planning and Environmental Policy, UCD

Learning of the passing of **Andrew Hind** – our dear colleague and friend to so many – earlier this year came as an enormous shock.

I got to know Andrew from the start of his Irish career adventure in October 2001. He joined Cork County Council's Planning Policy Unit after a diverse career working in public and private planning practice across the water.

English accents and Irish council chambers can be an interesting mix for planners moving from UK to Irish practice. Andrew got off to a flying start. Maybe it was his wonderfully warm “oop north” tones. Probably it was his grounded yet strategic way of thinking. Definitely it was his warm and listening manner. Difficult not to be persuaded by Andrew.

And the hits rolled in. Preparing the 2003 Cork County Development Plan (including the first Joint Housing Strategy) then getting the SLAP! In other words, Special Local Area Plans borne of the Cork Area Strategic Plan (CASP) guiding radical transformations of fast-growing locations including Middleton, Carrigtwohill and Blarney – Kilbarry. Andrew mastered communication and engagement with both the members and the public and possessed a natural command of his listeners. A lesson for us all.

Our paths crossed a lot in building the case for the first new suburban rail project outside Dublin. Working closely with the then Chief Executive Maurice Moloney, members of the Council, the Departments of Environment, Transport and Iarnród Éireann to invest nearly €100m in the new Middleton rail corridor. A great victory for joined up planning.

I would put a lot of the success of developing that plan-led piece of infrastructure to Andrew's place in a long line of superb strategic thinkers in Cork, aided by a passion for railways (and bikes!) – like many planners.

Work on the Cork Area Strategic Plan Update, 2008 followed with the Mallow Special Local Area Plans winning the IPI National Planning Award in 2008. Not content with giving all to work, Andrew was also a passionate advocate for the planning profession, first as Chair of the IPI Cork Branch then serving for two terms as IPI President from 2007-2009.

After appointment as Senior Planner in 2008, he went on to deliver the Cork County Development Plan 2009, 10 Electoral Area Local Area Plans in 2011 and the Cork County Development Plan, 2014. Such energy and commitment to evidence based planning and the introduction of new policies like core strategies and flood risk assessment. Andrew also was Town Manager for Kinsale and the Acting Director of Services for a lengthy period.

Andrew also contributed significantly to the reconfiguration of the local authorities in Cork and preparation of Cork 2050 as a joint city and county council submission to what became Project Ireland 2040 including the National Planning Framework and National Development Plan. Testament to his vision and trust in his work, much of the submission was heeded.

A practical person, Andrew also wanted to see delivery on the ground. Establishing the Housing Infrastructure Implementation Team (HIIT), Andrew's vision today is spearheading Cork County Council's innovative approach to solving infrastructural needs.

Andrew was one of the most positive, energetic and creative planners I have ever come across. He was a powerful force for good. When I heard that he was “retiring” in late 2018 I made my way to County Hall to say farewell, knowing that we were losing a great colleague.

Deeply respected and much loved by a huge circle of people, in Cork and beyond and with the wonderful support of Olivia and his family, Andrew certainly made a big difference. Isn't that the best way anyone can be remembered? Ar dheis Dé go raibh a anam dílis.

Niall Cussen FIPI
Planning Regulator

The planning profession is much the poorer by the loss of **Paddy Keogh**, who made a lasting contribution to the profession, bringing unique insight and expertise to the various roles he occupied in his career. In particular, he leaves a lasting legacy in the organisation where he spent most of his working life, An Bord Pleanála.

Having started his professional career as a planner in Zimbabwe with Volunteer Services Overseas, followed by positions as a planner in local authorities, Paddy was first appointed as Planning Inspector in An Bord Pleanála in the 1990's. There, his qualities, including his professionalism, ability and his considerable people skills came to the fore and contributed to his early appointment as Senior Planning Inspector. His leadership and talent at motivating colleagues led to him being selected to manage the Inspectorate Housing Team, which had been set up to deliver large housing applications in a timely manner when there was an imperative to deal urgently with the then housing crisis.

Always keenly interested in the law, his decision to study as a barrister-at-law paved the way for Paddy to be uniquely qualified to contribute to the planning profession. He obtained a Diploma in Legal Studies before completing his studies for the bar. On qualifying as a barrister, he then worked in legal practice in a wide range of areas, including planning. The call of planning and of public service, however, pulled him back to An Bord Pleanála in 2012 when he was appointed by the Minister as a Board Member of the organisation. His planning and legal knowledge and his integrity, combined with his balanced and considered approach and drafting skills, made him an invaluable member of the Board. In this position he continued to play an important role in the delivery of housing, being one of the in-house working group in the Board which led the way for the setting up of the Strategic Housing Division. He also played a significant role as a Board Member of the Strategic Infrastructure Division. When his term as a Board Member ended, the Board was very fortunate that Paddy continued to work with the organisation, where, as was his nature, he continued to act as an advisor and as a role model to other staff. This was of immense benefit to all, and in particular, to newer staff members.

Paddy's commitment to the planning profession was also demonstrated by his long standing membership of the Irish Planning Institute and by his time spent on the Council of the Institute where he served for four years, including his election as Honorary Secretary for the period 1999-2000.

Paddy wore his considerable expertise lightly, always willing to share his knowledge in an ever courteous, generous and inclusive manner, always helpful to colleagues. He was warm and approachable to everyone and had many friends. He was also full of fun with a wicked and mischievous sense of humour.

The day before he died, Paddy had returned from a holiday on Valentia Island, which was a magical place for him and for his partner, Liz, and to which they returned frequently.

As one of his colleagues put it "Paddy was a great planner, but much more than that, Paddy was a great person".

Paddy will be greatly missed by his partner, Liz, his family, his many friends and by his colleagues. The planning profession will be much poorer for his untimely loss and the considerable qualities Paddy brought to it.

Terry Prendergast MIPI
An Bord Pleanála

AN APPRECIATION

Philip Jones FIPI

To mark his 'elevation' to Honorary Membership of the Irish Planning Institute it gives me great pleasure to reflect on the contribution Philip has made to a generation of planners and planning practice in Ireland.

According to the Institute's Constitution Honorary Membership is for those who have 'made a significant contribution to planning' and this is certainly true in Philip's case. However, it is the criteria for his fellowship – requiring significant planning experience as well as working for the development of the Institute – that maybe best captures the breadth of his contribution.

Philip has consistently supported the Institute, in both his work and social life. He has always been willing to roll up his sleeves and do the behind the scenes administrative work that a growing Institute with professional, educational, legal, financial and other obligations requires. He served on the Council of the Institute for many years and has given assistance in the preparation of numerous editions of Pleanáil, the journal of the Irish Planning Institute. Furthermore, he has contributed to the profession at European ECTP level, he has mentored planners towards professional involvement in their Institute and given Young Planners insights from his career in a variety of public sector organisations.

This culminated in his election as President of the Institute for two terms in 1999-2001. He was President at a time of huge change in Irish planning and described the pressures but also the opportunities the profession faced in his speeches, interviews and other contributions to public debate at the time. This cemented the role of the Institute as the voice of planning in the media while also putting forward well-developed and forward-thinking policy proposals.

I also remember him for his work as Honorary Secretary of the Institute, where his knowledge of the Institute's procedures was legendary (and in particular our use of PR-STV including the nuances of the Seanad system to elect Council members was invaluable at election time!). His encouragement and encyclopaedic knowledge of planning theory, law and practice when I was writing my history of Irish planning 'Sense of Place' is something I must also acknowledge.

His contribution goes far beyond the achievements described here and I look forward to the Institute benefiting from Philip's continued insight. On behalf of all IPI Members I want to thank him for all his work on behalf of planning and the profession and wish him a long and fulfilling retirement.

Seán O'Leary MIPI

Executive Director (2012-2017)
Irish Planning Institute

IRISH PLANNING INSTITUTE CPD PROGRAMME 2020

PLANNING FOR GROWTH SEMINARS: DUBLIN, LIMERICK, CORK

- Kathryn Meghen - Chair
- Rachel Kenny – An Bord Pleanála
- Tom Rabbette – An Bord Pleanála
- Mary Mac Mahon – John Spain Associates
- Charlotte Sheridan – Sheridan Woods
- John O’Mahony – O’Mahony Pike

SEA EFFECTIVENESS WORKSHOP: PORT LAOISE

- Paul Scott
- Ainhoa Gonzalez
- Shelia Downes
- Philipa King
- Stephen Finn
- Craig Bullock
- Riki Therivel
- Tara Higgins
- Tadgh O’Mahony
- Antonia Gaughran

ONLINE CPD DELIVERED TO DATE:

Urban Regeneration: Online

- Conor Norton – President Irish Planning Institute (Chair)
- Niall Cussen - Planning Regulator
- Deiric O’Broin - DCU
- Máire Cullinan – Monaghan County Council
- Sarah Newell – Limerick City and County Council

Tackling Environmental Impact Assessment and Appropriate Assessment

- Ciara Kellett - IPI Council (Chair)
- Anne Marie O’Connor – Deputy Planning Regulator
- Gerry Clabby - National Parks and Wildlife Centre

Spring Law Briefing

- Yvonne McMahon – IPI Council (Chair)
- Rachel Minch – Philip Lee Solicitors
- Eamon Galligan SC

Viability and Feasibility in Planning

- Mary MacMahon – IPI Council (Chair)
- Phelim O’Neill – Land Development Agency
- Paul Mitchell – Mitchell McDermott
- Jerry Barnes – McCabe Drury Barnes

Resilience in Urban Design

- Conor Norton – President Irish Planning Institute (Chair)
- Grainne Shaffrey – Shaffrey Architects
- Jason Taylor – Department Housing, Local Government and Heritage

Rebooting our Town Centres

- Anthony Abbott King – IPI Council (Chair)
- Mary Henchy – Dun Laoghaire Rathdown County Council
- Angela McEvoy – Laois County Council
- Giulia Vallone- Cork County Council
- Leonora McConville – Sligo County Council

Transport and Land Use Planning

- Malachy Bradley IPI Council (Chair)
- Lorraine D'Arcy – TU Dublin
- Michael MacAree – National Transport Authority

Delivery and Implementation in Planning

- Brian Keaney – IPI Vice President (Chair)
- Jason Frehill – South Dublin County Council
- Aidan McLernon – Cairn Homes
- Denis Malone - Kilkenny County Council

AUTUMN CPD SERIES – ONLINE**Processes in Development Management - Sunlight, Daylight, Wind**

- Sarah Newell IPI Council (Chair)
- Dr Paul Littlefair - BRE
- John Gleeson - IES
- Rory Walsh - BPG3
- Chris Shackleton - Chris Shackleton Consulting Ltd

Shared Learnings:**An Bord Pleanála – Infrastructure**

- Paul O'Neill – IPI Council (Chair)
- Ciara Kellett – An Bord Pleanála
- Una Crosse – An Bord Pleanála
- Maeve Flynn – An Bord Pleanála
- Niall Haverty – An Bord Pleanála
- Patricia Calleary – An Bord Pleanála

Autumn Law Briefing

- Mary MacMahon – IPI Council (Chair)
- Rachel Minch – Philip Lee Solicitors
- Brendan Slattery – McCann Fitzgerald
- Suzanne Murray – BL

Shared Learnings:**An Bord Pleanála – Housing**

- Colm Ryan – IPI Council (Chair)
- Rachel Kenny – An Bord Pleanála
- Tom Rabbette – An Bord Pleanála

PLANNING WEEK EVENTS - ONLINE**Urban Planning and Nature-Based Water Surface Management**

- Minister Malcolm Noonan TD
- Hugh O'Brien - Waterford County Council
- Eoin Powell - Tipperary County Council
- Bryan Riney - Southern Regional Assembly
- Anne Murray – DLR County Council
- Brian Beckett – Inland Fisheries Ireland
- Adrian Conway
- Fran Igoe – Local Authorities Waters Programme
- Colin Ryan – Department of Housing, Local Government & Heritage
- Colin Byrne – Department of Housing, Local Government & Heritage
- John Stack – DCC

Transforming the Power System

- Sinead O'Malley – Coillte (Chair)
- Michael Mahon – Eirgrid
- Des Cox – Eirgrid
- Tom Woolley – Department of Housing, Local Government & Heritage
- Deirdre Nagle – Mason Hayes & Curran
- David Connolly – IWEA
- Cliona O'Sullivan – RWE Renewables

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)
Annual Report and Financial Statements
for the financial year ended 30 September 2020

Irish Planning Institute (Institiuid Pleanála Na h-Eireann) CONTENTS

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Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

DIRECTORS AND OTHER INFORMATION

Directors	Brendan Allen (Resigned 16 January 2020) Ciara Kellett Joseph Corr Elaine Edmonds (Resigned 16 January 2020) Deirdre Fallon (Resigned 16 January 2020) Linda Fox-Rogers (Resigned 16 January 2020) Yvonne McMahon Conor Norton Paul O'Neill Gerry Sheeran (Resigned 16 January 2020) Hendrik van der Kamp (Resigned 16 January 2020) Iain Douglas (Appointed 16 January 2020) Brian Keaney (Appointed 16 January 2020) Mary MacMahon (Appointed 16 January 2020) Sarah Newell (Appointed 16 January 2020) Malachy Bradley (Appointed 16 January 2020) Colm Ryan (Appointed 16 January 2020)
Company Secretary	Yvonne McMahon (Appointed 16 January 2020) Ciara Kellett (Resigned 16 January 2020)
Company Number	97882
Registered Office and Business Address	Fitzwilliam House 6 Fitzwilliam Street Lower Dublin 2
Auditors	Crowleys DFK Unlimited Company Chartered Accountants and Statutory Audit Firm 16/17 College Green Dublin 2
Bankers	Allied Irish Bank 37 Upper O'Connell Street Dublin 1
Solicitors	Mangan O'Beirne 31 Morehampton Road Dublin 4

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

DIRECTORS' REPORT

for the financial year ended 30 September 2020

The directors present their report and the audited financial statements for the financial year ended 30 September 2020.

Principal Activity

The Irish Planning Institute (Institiuid Pleanala Na h-Eireann) is a professional body representing the majority of professional planners in Ireland. Income is derived from subscriptions from students, graduates, corporates, affiliates, fellow and honorary memberships and also derived from registration fees for CPD events and conferences. The principal activity of the company continues to be that of organising lectures, social events and conferences in planning and related activities for its members.

The Company is limited by guarantee not having a share capital.

Financial Results

The surplus for the financial year after providing for depreciation and taxation amounted to €4,475 (2019 - €77,940).

At the end of the financial year, the company has assets of €400,209 (2019 - €354,933) and liabilities of €77,992 (2019 - €37,191). The net assets of the company have increased by €4,475.

Directors and Secretary

The directors who served throughout the financial year, except as noted, were as follows:

Brendan Allen (Resigned 16 January 2020)
 Ciara Kellett
 Joseph Corr
 Elaine Edmonds (Resigned 16 January 2020)
 Deirdre Fallon (Resigned 16 January 2020)
 Linda Fox-Rogers (Resigned 16 January 2020)
 Yvonne McMahan
 Conor Norton
 Paul O'Neill
 Gerry Sheeran (Resigned 16 January 2020)
 Hendrik van der Kamp (Resigned 16 January 2020)
 Iain Douglas (Appointed 16 January 2020)
 Brian Keaney (Appointed 16 January 2020)
 Mary MacMahon (Appointed 16 January 2020)
 Sarah Newell (Appointed 16 January 2020)
 Malachy Bradley (Appointed 16 January 2020)
 Colm Ryan (Appointed 16 January 2020)

The secretaries who served during the financial year were;

Yvonne McMahan (Appointed 16 January 2020)
 Ciara Kellett (Resigned 16 January 2020)

In accordance with the Articles of Association, the directors retire by rotation and, being eligible, offer themselves for re-election.

Future Developments

The company plans to continue its present activities and current trading levels.

Post Balance Sheet Events

Covid 19 has had a significant impact on the Irish Planning Institute losing out on two major conferences with a combined forecast income of €150,000. Until public health restrictions are lifted, the primary income source is membership subscriptions and members will be incentivised with Member Only online CPD courses to pay these on time. Costs have been cut and the Irish Planning Institute has significant reserves, is accessing the wage subsidy scheme to help with payroll so the Institute can continue to trade comfortably.

At the time of approving the financial statements, there is uncertainty regarding how the company may be impacted financially by these events since the financial year end. Consequently, the directors are unable to estimate the financial effects that Covid-19 may have on the company.

Irish Planning Institute (Institiuid Pleanala Na h-Eireann) DIRECTORS' REPORT

for the financial year ended 30 September 2020

Auditors

Crowleys DFK Unlimited Company, (Chartered Accountants and Statutory Audit Firm), were appointed auditors by the directors to fill the casual vacancy and they have expressed their willingness to continue in office in accordance with the provisions of section 383(2) of the Companies Act 2014.

Political Donations

The company did not make any political donations during the current or prior financial year.

Research and Development

The company did not engage in any research and development activity during the year.

Going Concern

The Irish Planning Institute (Institiuid Pleanala Na h-Eireann), is affected by contributions received from subscription income. The directors have reviewed all relevant information and are confident that the company has adequate financial resources to continue in operational existence for the foreseeable future. Consequently, the directors consider it appropriate to prepare the financial statements on a going concern basis.

Statement on Relevant Audit Information

In accordance with section 330 of the Companies Act 2014, so far as each of the persons who are directors at the time this report is approved are aware, there is no relevant audit information of which the statutory auditors are unaware. The directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and they have established that the statutory auditors are aware of that information.

Accounting Records

The Directors acknowledge their responsibilities under Section 281 to 285 of the Companies Act 2014 to keep adequate books and records for the company. In order to comply with the requirements of the act, a full time management accountant is employed. The accounting records of the company are kept at the registered office and principal place of business at Fitzwilliam House, 6 Fitzwilliam Street Lower, Dublin 2.

Signed on behalf of the board



Ciara Kellett
Director

Date: 25 November 2020



Yvonne McMahon
Director

Date: 26 November 2020

Irish Planning Institute (Institiuid Pleanala Na h-Eireann) DIRECTORS' RESPONSIBILITIES STATEMENT

for the financial year ended 30 September 2020

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard, issued by the Financial Reporting Council. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the surplus or deficit of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the company financial statements and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

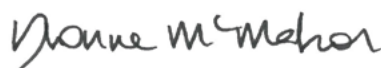
The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and Directors' Report comply with the Companies Act 2014 and enable the financial statements to be readily and properly audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the board



Ciara Kellett
Director

Date: 25 November 2020



Yvonne McMahon
Director

Date: 26 November 2020

INDEPENDENT AUDITOR'S REPORT

to the Members of Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

Report on the audit of the financial statements

Opinion

We have audited the financial statements of Irish Planning Institute (Institiuid Pleanala Na h-Eireann) ('the company') for the financial year ended 30 September 2020 which comprise the Income and Expenditure Account, the Balance Sheet, the Reconciliation of Members' Funds, the Cash Flow Statement and the related notes to the financial statements, including a summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is Irish Law and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 30 September 2020 and of its surplus for the financial year then ended;
- have been properly prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and the Provisions Available for Audits of Small Entities, in the circumstances set out in note 5 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which ISAs (Ireland) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other Information

The directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2014

Based solely on the work undertaken in the course of the audit, we report that:

- in our opinion, the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- in our opinion, the Directors' Report has been prepared in accordance with the Companies Act 2014.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit.

In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited. The financial statements are in agreement with the accounting records.

Matters on which we are required to report by exception

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the Directors' Report. The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not made. We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT

to the Members of Irish Planning Institute (Institiuid Pleanála Na h-Eireann)

Respective responsibilities

Responsibilities of directors for the financial statements

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operation, or has no realistic alternative but to do so.

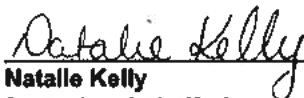
Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is contained in the appendix to this report, located at page 9, which is to be read as an integral part of our report.

The purpose of our audit work and to whom we owe our responsibilities

Our report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.



Natalie Kelly

for and on behalf of

CROWLEYS DFK UNLIMITED COMPANY

Chartered Accountants and Statutory Audit Firm

16/17 College Green

Dublin 2

Date: 26/11/2020

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

APPENDIX TO THE INDEPENDENT AUDITOR'S REPORT

Further information regarding the scope of our responsibilities as auditor

As part of an audit in accordance with ISAs (Ireland), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)
INCOME AND EXPENDITURE ACCOUNT

for the financial year ended 30 September 2020

	Notes	2020 €	2019 €
Income		325,930	375,346
Expenditure		(321,464)	(297,413)
Surplus before interest		4,466	77,933
Interest receivable and similar income		9	6
Surplus before tax		4,475	77,939
Tax on surplus		-	1
Surplus for the financial year		4,475	77,940
Total comprehensive income		4,475	77,940

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)


BALANCE SHEET

as at 30 September 2020

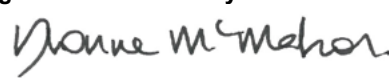
	Notes	2020 €	2019 €
Fixed Assets			
Intangible assets	8	-	4,920
Tangible assets	9	12,937	2,744
Investments	10	25,625	25,625
		<u>38,562</u>	<u>33,289</u>
Current Assets			
Debtors	11	143,241	135,998
Cash and cash equivalents		218,406	185,646
		<u>361,647</u>	<u>321,644</u>
Creditors: Amounts falling due within one year	12	<u>(77,992)</u>	<u>(37,191)</u>
Net Current Assets		<u>283,655</u>	<u>284,453</u>
Total Assets less Current Liabilities		<u><u>322,217</u></u>	<u><u>317,742</u></u>
Reserves			
Income and expenditure account		<u>322,217</u>	<u>317,742</u>
Members' Funds		<u><u>322,217</u></u>	<u><u>317,742</u></u>

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

Approved by the board on 5 November 2020 and signed on its behalf by:



 Ciara Kellett
 Director



 Yvonne McMahon
 Director

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)**RECONCILIATION OF MEMBERS' FUNDS**

as at 30 September 2020

	Retained surplus	Total
	€	€
At 1 October 2018	239,802	239,802
Surplus for the financial year	<u>77,940</u>	<u>77,940</u>
At 30 September 2019	317,742	317,742
Surplus for the financial year	<u>4,475</u>	<u>4,475</u>
At 30 September 2020	<u><u>322,217</u></u>	<u><u>322,217</u></u>

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)**CASH FLOW STATEMENT**

for the financial year ended 30 September 2020

	Notes	2020 €	2019 €
Cash flows from operating activities			
Surplus for the financial year		4,475	77,940
Adjustments for:			
Interest receivable and similar income		(9)	(6)
Tax on surplus on ordinary activities		-	(1)
Depreciation		4,256	2,382
Amortisation of intangibles		4,920	1,230
		<u>13,642</u>	<u>81,545</u>
Movements in working capital:			
Movement in debtors		(7,830)	(39,401)
Movement in creditors		40,801	11,289
		<u>46,613</u>	<u>53,433</u>
Cash generated from operations		46,613	53,433
Tax paid		-	(1,166)
Tax repaid		587	-
		<u>47,200</u>	<u>52,267</u>
Net cash generated from operating activities		47,200	52,267
Cash flows from investing activities			
Interest received		9	6
Payments to acquire intangible assets		-	(6,150)
Payments to acquire tangible fixed assets		(14,449)	(4,096)
		<u>(14,440)</u>	<u>(10,240)</u>
Net cash used in investment activities		(14,440)	(10,240)
Net increase in cash and cash equivalents		32,760	42,027
Cash and cash equivalents at beginning of financial year		185,646	143,619
Cash and cash equivalents at end of financial year	17	218,406	185,646

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2020

1. GENERAL INFORMATION

Irish Planning Institute (Institiuid Pleanala Na h-Eireann) is a company limited by guarantee (registered under Part 18 of the Companies Act 2014) incorporated in the Republic of Ireland (Company number: 97882). The registered office of the company is Fitzwilliam House, 6 Fitzwilliam Street Lower, Dublin 2 which is also the principal place of business of the company. The nature of the company's operations and its principal activities are set out in the Directors' Report. The financial statements have been presented in Euro (€) which is also the functional currency of the company.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

Statement of compliance

The financial statements of the company for the year ended 30 September 2020 have been prepared in accordance with the provisions of FRS 102 Section 1A (Small Entities) and the Companies Act 2014.

Basis of preparation

The financial statements have been prepared on the going concern basis and in accordance with the historical cost convention except for certain properties and financial instruments that are measured at revalued amounts or fair values, as explained in the accounting policies below. Historical cost is generally based on the fair value of the consideration given in exchange for assets. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" Section 1A, issued by the Financial Reporting Council.

The company qualifies as a small company as defined by section 280A of the Companies Act 2014 in respect of the financial year, and has applied the rules of the 'Small Companies Regime' in accordance with section 280C of the Companies Act 2014 and Section 1A of FRS 102.

Income

Turnover represents the total invoice value, excluding value added tax of membership subscriptions issued during the year together with other sources of income derived from the provision of services falling within the company's ordinary activities. Grant income is recorded as received.

Reserves

In 2001 the Institute determined that reserves to the value of at least one year's subscription income should be held.

Grants

Capital grants received are treated as deferred income and amortised to the income and expenditure account annually over the useful economic life of the asset to which it relates. Revenue grants are credited to the income and expenditure account when received.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Computer equipment	-	20/33% Straight line
Fixtures, fittings and equipment	-	Fully depreciated
Office equipment	-	20% Straight line

The carrying values of tangible fixed assets are reviewed annually for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

Leasing

Rentals payable under operating leases are dealt with in the Income and Expenditure Account as incurred over the period of the rental agreement.

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)
NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 30 September 2020

Investments

Investments held as fixed assets are stated at cost less provision for any permanent diminution in value. Income from other investments together with any related withholding tax is recognised in the profit and loss account in the year in which it is receivable.

Taxation and deferred taxation

No charge to tax arises as the company carries on a mutual trade.

Website

Websites are valued at cost less accumulated amortisation.

Computer Software

Computer Software are valued at cost less accumulated amortisation.

Amortisation is calculated to write off the cost in equal annual instalments over their estimated useful life of 5 years.

Financial Instruments**Financial Instruments**

Debt instruments (other than those wholly repayable or receivable within one year), including loans and other accounts receivable and payable, are initially measured at present value of the future cash flows and subsequently at amortised cost using the effective interest method. Debt instruments that are payable or receivable within one year, typically debtors and creditors, are measured, initially and subsequently, at the undiscounted amount of the cash or other consideration expected to be paid or received. However, if the arrangements of a short-term instrument constitute a financing transaction, like the payment of a debt deferred beyond normal business terms or financed at a rate of interest that is not a market rate or in the case of an out-right short-term loan not at market rate, the financial asset or liability is measured, initially, at the present value of the future cash flow discounted at a market rate of interest for a similar debt instrument and subsequently at amortised cost.

Financial assets that are measured at cost and amortised cost are assessed at the end of each reporting period for objective evidence of impairment. If objective evidence of impairment is found, an impairment loss is recognised in the Statement of Financial Activities.

For financial assets measured at amortised cost, the impairment loss is measured as the difference between an asset's carrying amount and the present value of estimated cash flows discounted at the asset's original effective interest rate. If a financial asset has a variable interest rate, the discount rate for measuring any impairment loss is the current effective interest rate determined under the contract.

For financial assets measured at cost less impairment, the impairment loss is measured as the difference between an asset's carrying amount and best estimate of the recoverable amount, which is an approximation of the amount that the charity would receive for the asset if it were to be sold at the balance sheet date.

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)

NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 30 September 2020

3. SIGNIFICANT ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

The preparation of these financial statements requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses.

Judgements and estimates are continually evaluated and are based on historical experiences and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Accounting for depreciation

The company provides for depreciation on its tangible fixed assets. Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives. The directors review on an on-going basis the charge to depreciation to ensure it is consistent with the expected residual value applicable to the different categories of tangibles.

Going Concern

The Irish Planning Institute (Institiuid Pleanala Na h-Eireann), is affected by contributions received from subscription income. The directors have reviewed all relevant information and are confident that the company has adequate financial resources to continue in operational existence for the foreseeable future. Consequently, the directors consider it appropriate to prepare the financial statements on a going concern basis.

4. DEPARTURE FROM COMPANIES ACT 2014 PRESENTATION

The directors have elected to present an Income and Expenditure Account instead of a Profit and Loss Account in these financial statements as this company is a not-for-profit entity.

5. PROVISIONS AVAILABLE FOR AUDITS OF SMALL ENTITIES

In common with many other businesses of our size and nature, we use our auditors to prepare and submit tax returns to the Revenue and to assist with the preparation of the financial statements.

6. OPERATING SURPLUS

	2020	2019
	€	€
Operating surplus is stated after charging:		
Depreciation of tangible fixed assets	4,256	2,382
Amortisation of goodwill	4,920	1,230
	<u> </u>	<u> </u>

7. EMPLOYEES

The average monthly number of employees, including directors, during the financial year was 3, (2019 - 3).

	2020	2019
	Number	Number
General	3	3
	<u> </u>	<u> </u>

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)
NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 30 September 2020

8. INTANGIBLE FIXED ASSETS

	Website €	Computer Software €	Total €
Cost			
At 1 October 2019	17,189	6,150	23,339
At 30 September 2020	17,189	6,150	23,339
Provision for diminution in value			
At 1 October 2019	17,189	1,230	18,419
Charge for financial year	-	4,920	4,920
At 30 September 2020	17,189	6,150	23,339
Net book value			
At 30 September 2020	-	-	-
At 30 September 2019	-	4,920	4,920

9. TANGIBLE FIXED ASSETS

	Computer equipment €	Fixtures, fittings and equipment €	Office equipment €	Total €
Cost				
At 1 October 2019	9,928	3,763	3,690	17,381
Additions	-	14,449	-	14,449
Disposals	(4,744)	(3,763)	-	(8,507)
At 30 September 2020	5,184	14,449	3,690	23,323
Depreciation				
At 1 October 2019	7,184	3,763	3,690	14,637
Charge for the financial year	1,366	2,890	-	4,256
On disposals	(4,744)	(3,763)	-	(8,507)
At 30 September 2020	3,806	2,890	3,690	10,386
Net book value				
At 30 September 2020	1,378	11,559	-	12,937
At 30 September 2019	2,744	-	-	2,744

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)
NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 30 September 2020

10. INVESTMENTS

Investments	Listed
Cost	investments
	€
At 30 September 2020	25,625
Net book value	
At 30 September 2020	25,625
At 30 September 2019	25,625

11. DEBTORS

	2020	2019
	€	€
Trade debtors	123,096	86,556
Other debtors	6,250	8,053
Taxation and social welfare	-	587
Prepayments	13,895	40,802
	143,241	135,998

12. CREDITORS

Amounts falling due within one year	2020	2019
	€	€
Trade creditors	3,282	-
Taxation and social welfare	2,351	2,592
Other creditors	2,403	-
Accruals	6,787	4,509
Deferred Income	63,169	30,090
	77,992	37,191

13. STATUS

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members or within one year thereafter for the payment of the debts and liabilities of the company contracted before they ceased to be members and the costs, charges and expenses of winding up and for the adjustment of the rights of the contributors among themselves such amount as may be required, not exceeding € 2.

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)
NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 30 September 2020

14. FINANCIAL COMMITMENTS

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2020	2019
	€	€
Due:		
Within one year	930	930
Between one and five years	1,395	2,325
	<u>2,325</u>	<u>3,255</u>

During 2018, the company entered into an operating lease agreement with Grenke Limited for office equipment. The operating lease will run for 5 years, at the end of which the office equipment will be returned to the lessor. All rights and obligations of ownership remain with the lessor for the duration of the lease.

15. CAPITAL COMMITMENTS

The company had no material capital commitments at the financial year end 30 September 2020.

16. POST-BALANCE SHEET EVENTS

Covid 19 has had a significant impact on the Irish Planning Institute losing out on two major conferences with a combined forecast income of €150,000. Until public health restrictions are lifted, the primary income source is membership subscriptions and members will be incentivised with Member Only online CPD courses to pay these on time. Costs have been cut and the Irish Planning Institute has significant reserves, is accessing the wage subsidy scheme to help with payroll so the Institute can continue to trade comfortably.

At the time of approving the financial statements, there is uncertainty regarding how the company may be impacted financially by these events since the financial year end. Consequently, the directors are unable to estimate the financial effects that Covid-19 may have on the company.

17. CASH AND CASH EQUIVALENTS

	2020	2019
	€	€
Cash and bank balances	<u>218,406</u>	<u>185,646</u>

18. APPROVAL OF FINANCIAL STATEMENTS

The financial statements were approved and authorised for issue by the board of directors on 5 November 2020.

IRISH PLANNING INSTITUTE (INSTIUIID PLEANALA NA H-EIREANN)

SUPPLEMENTARY INFORMATION

RELATING TO THE FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED 30 SEPTEMBER 2020

NOT COVERED BY THE REPORT OF THE AUDITORS

THE FOLLOWING PAGES DO NOT FORM PART OF THE AUDITED FINANCIAL STATEMENTS

Irish Planning Institute (Institiuid Pleanala Na h-Eireann)
SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS
DETAILED INCOME AND EXPENDITURE ACCOUNT
for the financial year ended 30 September 2020

	2020 €	2019 €
Income	325,930	375,346
Expenditure		
Wages and salaries	99,845	98,500
Social welfare costs	7,059	10,416
Awards	35,334	8
Staff training	424	758
Lectures/CPD/Field Trips	33,149	45,599
Management expenses	-	1,813
Branch grants	1,605	1,550
Conferences/ Events	34,380	9,856
Rent payable	20,687	21,529
Council & Committee members expenses	4,842	12,919
Rates	1,520	1,827
Insurance	1,405	1,271
Leasing of office equipment	1,118	-
Light and heat	1,192	1,262
Repairs and maintenance	555	-
Printing, postage and stationery	3,287	3,107
Moving Expenses	2,629	-
Telephone	4,319	3,066
Computer costs	2,214	13,025
Sundry Expenses - Allowable	2,379	-
Office expenses	4,412	4,511
PR Services	9,219	-
ECTP	1,704	-
Entertaining	144	-
Legal and professional	7,433	14,210
Accountancy	14,107	13,957
Bank charges	3,426	3,322
Bad debts	11,680	26,580
Subscriptions	-	2,495
Auditor's remuneration	2,220	2,220
Depreciation	9,176	3,612
	321,464	297,413
Miscellaneous income		
Bank interest	9	6
Net surplus	4,475	77,939



**IRISH PLANNING
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